



# Consolidated Waterworks District No. 1

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## JOB DESCRIPTION

**POSITION TITLE.....:** Water Distribution System Operator I/II  
**DEPARTMENT.....:** Maintenance  
**REVISED.....:** 03/2022  
**REPORTS TO.....:** Field Crew Foreman  
**REVIEWED.....:** 03/2022  
**HOURLY RATE.....:** \$15.00 - \$23.06

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### **SUMMARY:**

Responsible for a wide variety of skilled and semi-skilled tasks in the construction, maintenance, and repair of a potable water distribution system; and perform a wide variety of skilled and semi-skilled maintenance tasks as assigned.

### **BASIC FUNCTIONS:**

1. Install, repair, inspect, and maintain water mains, valves, services, and hydrants.
2. Assists in the investigation of leaks and other suspected malfunctions.
3. Distributes materials and tools from truck as required; drives truck.
4. Demonstrates safety in daily work practices.
5. Performs any miscellaneous duties as assigned including labor-intensive tasks related to system maintenance and/or operation.

### **PHYSICAL DEMANDS:**

1. Regularly required to use hands to finger, handle, or feel; reach with hands and arms; stoop, kneel, crouch, or crawl; and talk and hear.
2. Occasionally required to climb or balance.
3. Frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 100 pounds with assistance.

### **OTHER REQUIREMENTS:**

1. Available to work 24-hour rotation call schedule, willingness to respond and assist when needed.
2. Ability to obtain a Water Distribution license from LDHH as required by this position and within a reasonable time period to be determined by management.
3. Suitable mechanical aptitude.
4. Physical capability to perform labor-intensive tasks.
5. May be required to work during emergency events.
6. Ability to use mobile device and work-related Apps
7. Maintain personal telephone services.
8. Valid Louisiana driver's license and good driving record.

### **EDUCATION/EXPERIENCE:**

1. High school or equivalent diploma.
2. Must be able to comprehend verbal instructions as well as read and comprehend written instructions, maps and details.

DISTINGUISHING CHARACTERISTICS:

**Distribution Operator I** – This is the entry level class in the Distribution Operator group. Positions in this class typically have little related work experience and lack the ability to perform the full range of duties independently. The Distribution Operator I class is distinguished from the Level II by the performance of less than the full range of duties assigned to the Level II. Operator I works under direct supervision while learning job tasks, progressing to general supervision as procedures and processes of assigned area of responsibility are learned.

**Distribution Operator II** – This is the journey level class in the Distribution Operator group and is distinguished from the Level I by the assignment of the full range of duties. Employees at this level receive only occasional instruction or assistance as new, unusual or unique situations arise and are fully aware of the operating procedures and policies within the work unit. Positions in this class are normally filled by advancement from Level I.