

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held December 21, 2020 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin
 John Pizzolatto, Vice-President Charles Brown, Sr.
 Clifton Stoufflet, Secretary Teri Chatagnier
 Stephen Hornsby Wilbert Thomas

Absent: Richard Bazet, Jr.

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Charles Brown, and seconded by Mr. Vincent Celestin, the minutes of December 7, 2020 were unanimously adopted as written.

Upon motion by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, the minutes of December 7, 2020 Salary, Benefit & Insurance Committee meeting were unanimously adopted as written.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, the Financial Reports for November 2020 were unanimously accepted as presented.

Mr. Kevin DeZarn, APTIM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue (APTIM)*
Final inspection on October 30, 2020. APTIM recommends final acceptance of project. Shaw Construction will submit the Certificate of Clear Lien along with final payment application. TPCG has submitted invoices for damage to sewer lines. We will await resolution of this before recommending payment of final retainage.

Mr. David Waitz, Waitz Engineering & Surveying, Inc., reported as follows

1. *Project No. CIP-9-18-03 Effluent Line – Schriever Water Treatment Plant to Bayou Lafourche (David Waitz Engineering)*
We are working on obtaining necessary rights-of-way.

Mr. Clark Capone, All South Consulting Engineers, reported as follows:

1. *Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd.*
TPCW and legal working on ROW acquisition process and language.

Mr. Brandon Himel, High Tide Consultants, LLC, reported as follows:

1. *Project No. L-7-20-04 Montegut Waterline Replacement.*
Survey to begin next week.

The following bills were presented for payment:

All South Consulting Engineers, LLC, Local Project	12,694.80
APTIM Environmental, Local Project	43,830.50

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, that conditional approval of a waterline layout be granted to PD-12-20-03 Summerfield Addendum #18, Phase A, for an 8" waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Mr. Michael Sobert, General Manager, reported that Material Supply Bids were received on December 17, 2020. Bids were received from three (3) Vendors, specifically, LUSCO, Coburn's and Core & Main. Staff recommends that the bids be awarded to the successful low bidders. It was moved by Mr. Stephen Hornsby, and seconded by Mr. John Pizzolatto, to award bids as per staff's recommendation. The bid tabulations are made a part of these minutes hereto.

Mr. Michael Sobert, General Manager, reported that bids for Digging Contractor were received on December 21, 2020. Provost Trucking LLC (current contractor) was the only bidder. Staff recommended that bid be awarded to the successful low bidder, Provost Trucking LLC. It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, to award the 2021 Digging Contract to Provost Trucking LLC as per staff's recommendation.

It was moved by Mr. Clifton Stoufflet, and unanimously seconded to reschedule the January 18, 2021 Board Meeting to Tuesday, January 19, 2021 due to the Martin Luther King, Jr. Holiday.

At 5:46 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President