

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held November 20, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Vincent Celestin
John Pizzolatto, Vice-President Kenneth Pitre
Chester Voisin, Secretary Bobby Cockerham
David Mosely Charles Brown, Sr.

Absent : Stephen Hornsby

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. David Mosely, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, the minutes of November 6, 2017 Engineering Committee Meeting were unanimously adopted as written.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. David Mosely, the minutes of November 6, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Kenneth Pitre, the Financial Report for October 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*
The contractor has completed the water line on Dunn Street and water samples have been taken. We are awaiting the results of the water samples before the contractor can proceed to perform the service transfers, several cuts and plugs and complete the concrete replacement as needed.
2. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
We have completed the requested drawings and have submitted them to the District for review and we are awaiting any revisions that may be requested.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Design, production of construction drawings and specifications are underway.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project L-9-15-04 Waterline Replacement in Montegut*
Study and report phase is approximately 85% complete. We are working on preliminary design.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Reviewed plans have been received by the State Fire Marshal and will require modifications to possibly add a second means of egress from the second floor storage/mechanical spaces.
UPDATE: As of Friday, 11/17/17, Fire Marshal has approved modifications and we can proceed to bidding phase.

The following bills were presented for payment.

Southland Dodge, New Vehicle as per State Contract	21,460.47
All South Consulting Engineers LLC, CIP Project	5,533.92
Norris & Boudreaux, LLC, CIP-9-12-06	79,914.80
Providence Engineering & Design, LLC, Local Project	13,508.50
Corona Environmental Consulting LLC, Local Project	16,105.00

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

Mr. Ken Schwausch, K.S.I., Inc., 4298 Claiborne Drive, Bourg LA, reported that on September 16, 2014 he got permission to run a 12" waterline from South of Coteau to K.S.I., Inc. property along Prospect St. Mr. Schwausch stated that the proposal was for him to run a line in front of Bayou Blue Assembly of God property so that the hydrant servicing the church could be relocated. Mr. Schwausch claims that there was an agreement for Waterworks to pay for that portion of the line. The cost was approximately \$32,000. Mr. Mike Sobert, General Manager, reported that he and staff have been through all the files relative to this area and can't find any agreement that would obligate Waterworks to reimburse Mr. Schwausch. Discussion ensued. Upon motion of Mr. John Pizzolatto, and seconded by Mr. Bobby Cockerham, the discussion ceases until we get all the necessary paperwork. The motion was unanimously adopted. Furthermore, it was moved by Mr. Kenneth Pitre, and seconded by Mr. Vincent Celestin, that the issue be turned over to Waterworks Legal Advisor for handling. The motion was unanimously adopted.

It was moved by Mr. Chester Voisin, and seconded by Mr. Charles Brown, to adopt the action of the Salary, Benefits & Insurance Committee and renew the current Blue Cross/Blue Shield group health insurance policy for 2018 with a 2.0% premium increase or lower if Mr. Lapeyre is successful in getting rate relief. The motion was unanimously adopted.

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to adopt the action of the Salary, Benefits & Insurance Committee and renew the group dental policy for 2018 by switching to the Guardian DG 2000 Alternative Plan which would result in a 1% decrease in premium. The motion was unanimously adopted.

Mr. Chester Voisin reported that the Salary, Benefits & Insurance Committee recommends that employees hired November 21, 2017 or later and retire with medical benefits must continue making the same contribution they were making as an active employee. Discussion ensued regarding the fact that Medicare eligible retirees are currently on the Humana Supplemental Plan which has much lower premiums than the active employee group plan. Retirees that are not Medicare eligible must remain on the active group until they reach that age. Additionally, the Medicare eligible retiree must pay a monthly Medicare premium. It was moved by Mr. Chester Voisin, and seconded by Mr. Kenneth Pitre, that employees hired November 21, 2017 or later and retire with medical benefits but prior to being Medicare eligible must continue making the same contribution they were making as an active employee at the time of retirement; once the retiree becomes Medicare eligible and is moved to the Medicare Supplemental Plan provided by Waterworks, the premiums are paid 100% by Waterworks. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, to enter into Executive Session to discuss the case entitled "Consolidated Waterworks District No. 1 of the Parish of Terrebonne vs. no. 175886 Weeks Marine, Inc.", 32nd Judicial District Court. The motion was unanimously adopted.

At 6:58 pm, it was moved by Mr. Kenneth Pitre, and seconded by Mr. Vincent Celestin, to return to the regular order of business. The motion was unanimously adopted.

It was moved by Mr. Kenneth Pitre, and seconded by Mr. Vincent Celestin, to proceed with Legal Advisor's recommendation relative to the case entitled "Consolidated Waterworks District No. 1 of the Parish of Terrebonne vs. no. 175886 Weeks Marine, Inc.", 32nd Judicial District Court. The motion was unanimously adopted.

At 7:05 P.M, there being no further business to come before the Board, it was moved by Mr. Charles Brown, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.