

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held November 19, 2018 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Bobby Cockerham
David Mosely Charles Brown, Sr.

Absent: Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Bobby Cockerham, and seconded by Mr. David Mosely, the minutes of November 5, 2018 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for November 2018 was unanimously accepted as presented.

Mr. Clay Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Servitude documents have been prepared and submitted for signature. Preliminary drawings are complete. Permit drawings are complete and have been submitted.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Construction began Monday, July 30, 2018. Construction underway. Extended rains are slowing construction.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Contractor has mobilized and has commenced with demolition/construction. Construction progress meetings have been scheduled bi-weekly. Progress meeting held on this date.
2. *Project No. L-1-16-02 Office Roof Replacement*
Bid has been awarded and contract is being executed. Bi-weekly progress meetings will be set up once contractor has mobilized. Shop drawings for roofing system have been received and are currently under review.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
Adjacent property owners have been notified. Contract time has begun. Conflicts with 2 areas involving a power pole and a communication duct bank. It was moved by Mr. Bobby Cockerham, and seconded by Mr. Stephen Hornsby, to deviate to handle the Change Order for these conflicts. The motion was unanimously adopted. Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. David Mosely, to adopt the following Resolution:
A resolution authorizing the execution of Change Order No. 1 for the construction Agreement for Consolidated Waterworks District No. 1, Waterline Utility Relocation at Bayou Terrebonne Bridge, LA DOTD Project SPN H-008411, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract dated October 15, 2018 with LA Contracting Enterprise, LLC, for the Waterline Utility Relocation at Bayou Terrebonne Bridge, LA DOTD Project SPN H-008411 Project, Terrebonne Parish, Louisiana, and

WHEREAS, it is necessary to cover costs associated with the installation of the 6" waterline conflict with the relocated tie in location at Pot Hole 1. Pot Hole 1 tie in location was moved for safety concerns during excavation. Add a dead man assembly to provide required thrust restraint for a vertical offset in Pot

Hole 2. A vertical offset is required to provide clearance from a communication duct bank. Add four (4) additional days as required by Consolidated Waterworks District No. 1, and

WHEREAS, this Change Order No. 1 will increase the overall contract price by Five Thousand Two Hundred Sixty-Five Dollars and Zero cents (\$5,265.00) with an increase of four (4) working days, and

WHEREAS, this Change Order No. 1 has been recommended by the Engineer, Milford & Associates, Inc., for this project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT) does hereby approve and authorize the execution by Consolidated Waterworks District No. 1, Clifton J. Stoufflet, President of Change Order No. 1 to the construction agreement with LA Contracting Enterprise, LLC for Waterline Utility Relocation at Bayou Terrebonne Bridge, LA DOTD Project SPN H-008411, Terrebonne Parish, Louisiana, for an increase to the contract amount of Five Thousand Two Hundred Sixty-Five Dollars and Zero cents (\$5,265.00) with an increase of four (4) working days, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Milford & Associates, Inc.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: 7

NAYS: 0

ABSENT & NOT VOTING: 2

And the resolution was declared adopted on this 19th day of November, 2018.

It was moved by Mr. Vincent Celestin, and seconded by Mr. Bobby Cockerham, to return to the regular order of business. The motion was unanimously adopted.

Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
Contractor continuing with hot work. New access ladder, sidewall manway, davit arm plate and interior handrails installed. Second pay request submitted and approved.
2. *Project L-9-15-04 Waterline Replacement in Montegut*
Clear Lien Period ended 11/16/18. Retainage has been requested.

The following bills were presented for payment.

Providence Engineering & Design, LLC, Local Project	7,347.10
D& M Tank LLC, L-6-17-02	29,918.25
Jesse Doiron, Inc., L-9-15-04	26,168.30

It was moved by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At 5:51 p.m., Mr. David Mosely left the meeting.

Mr. Michael Sobert, General Manager, reported that the bids for a Valve Exerciser Trailer System were received on November 7, 2018 as follows:

<u>BIDDER</u>	<u>AMOUNT</u>
E. H. Wachs	\$66,136.66

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. John Pizzolatto, to award the bid to the low bidder, E. H. Wachs, in the amount of \$66,136.66. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to authorize the receipt of bids for Material Supplies of the District on December 12, 2018 at 2:00 p.m. The motion was unanimously adopted. As per the Board’s request, Mr. David Norman, Legal Advisor, will look into the possibility of requesting two-year prices.

It was moved by Mr. Bobby Cockerham, and seconded by Mr. Stephen Hornsby, to reschedule the January 21, 2019 Board Meeting to Tuesday, January 22, 2019 due to the Martin Luther King, Jr. Holiday. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, to adopt the following Resolution:

WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract agreement with LaGreca Services, Inc. for the Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg, LA, filed under Entry No. 1561810 in the Terrebonne Parish Courthouse on July 3, 2018, and

WHEREAS, it is necessary to adjust the contract time because of differing weather and site conditions, and

WHEREAS, the Project Engineer, All South Consulting Engineers, LLC, has prepared and submitted Change Order No. 1 for this project which provides for an increase in the Contract Time in the amount of 56 Calendar Days, and

WHEREAS, it is the opinion of the Engineer that this Change Order No. 1 is fair and reasonable and is in accordance with the Contract Documents and hereby recommends that Change Order No. 1 be approved.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby approve and accept Change Order No. 1 for Project No. CIP-9-16-04 Waterline Replacement Along Bayou Blue Road, Bourg, LA.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED

YEAS: 6

NAYS: 0

ABSENT & NOT VOTING: 2

And the resolution was declared adopted on this 19th day of November 2018.

At 6:16 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.