

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held November 2, 2020 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin  
John Pizzolatto, Vice-President Charles Brown, Sr.  
Clifton Stoufflet, Secretary Teri Chatagnier  
Stephen Hornsby

Absent: Richard Bazet, Jr. Wilbert Thomas

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, the minutes of October 19, 2020 were unanimously adopted as written.

Three calls were announced for anyone from the public wishing to address the Board. None.

Upon recommendation of staff, it was moved by Mr. Charles Brown, and seconded by Mr. Vincent Celestin, to adopt the following:

RESOLUTION

*WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract agreement with All South Consulting Engineers, LLC dated July 6, 2020, for Project No. L-6-20-02, Waterline Extension Along Bayou Country Parkway and Valhi Blvd, Houma, for professional engineering services, and*

*WHEREAS, it is necessary to amend the additional services of the engineer to include right of way acquisition services, and*

*WHEREAS, in order to add these services to the contract, Section 5.1.2 is hereby amended as follows:*

*5.1.2 For Additional Services. OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as follows:*

*5.1.2.1 General. For Additional Services rendered under Paragraphs 2.1.1 through 2.1.17, inclusive (except services covered by Paragraph 2.1.7 and services as a consultant or witness under 2.1.16), on the basis of Exhibit "D", Current Rate Schedule - 2019. At this time, the following additional services are anticipated and the Estimated Costs shown below are recommended for budgetary considerations.*

<u>Additional Services</u>	<u>Estimated Cost</u>
2.1.9 Topographic Survey	\$ 5,000.00
2.1.17 Record Drawings	\$ 3,000.00
Right of way Acquisition	<u>5,000.00</u>

**Total: \$ 13,000.00**

*And further, Section 5.1.5 is amended as follows:*

*5.1.5 The combined estimated cost of Paragraphs 5.1.2, 5.1.3, and 5.1.4 is \$26,500.00. The cost of each individual item described in Paragraphs 5.1.2, 5.1.3, and 5.1.4 shall not be exceeded without the issuance of a formal amendment approved by the Consolidated Waterworks District No. 1.*

*NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby approve amending the contract agreement as shown above for Project No. L-6-20-02, Waterline Extension Along Bayou Country Parkway and Valhi Blvd, Houma.*

**THERE WAS RECORDED:**

**YEAS: 6**

**NEAS: 0**

**ABSENT AND NOT VOTING: 3**

*And the Resolution was declared adopted on this 2<sup>nd</sup> day of November 2020.*

Upon recommendation of staff, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin to adopt the following:

RESOLUTION

*WHEREAS, Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana, owns unclaimed property listed with the Louisiana State Treasurer, and*

*WHEREAS, various vendors have remitted funds to the Louisiana State Treasurer designating Consolidated Waterworks District No. 1 as owner of said funds in a total amount of \$423.12.*

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana, hereby authorizes Ms. Cecilia Norman, in her capacity as Chief Administrative Officer, to sign on behalf of Consolidated Waterworks District No. 1 in order to process the claims for the unclaimed property for a total amount of \$423.12.*

*The Resolution was put to a vote and the vote thereon was as follows:*

*YEAS: 6*

*NAYS: 0*

*ABSENT AND NOT VOTING: 3*

*And the Resolution was unanimously adopted this the 2<sup>nd</sup> day of November 2020.*

Mrs. Monique Prosperie, Billing & Collections Manager, gave a presentation outlining meter reading processes of the District.

At 6:12 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President