

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held October 18, 2021 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin
 John Pizzolatto, Vice-President Teri Chatagnier
 Clifton Stoufflet, Secretary Kenneth Ellender
 Stephen Hornsby

Absent : Charles Brown Wilbert Thomas

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, the minutes of October 4, 2021 were unanimously adopted as written.

Upon motion by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, the Financial Reports for September 2021 were unanimously accepted as presented.

Mrs. Melanie Caillouet, Providence Engineering & Environmental Group, LLC, reported as follows:

1. *Project L-5-21-04 Emergency Replacement of 24" Main Transmission Line.*
The new alignment along Bayou Blue was discussed with DOTD and they agreed with alignment. Concerns arose regarding the intersection at Hwy 182 & Bayou Blue so a survey crew will be acquiring information for a proposed alignment to be pinned down. The new construction estimate is over \$12M for 44,000 LF of 30-inch pvc pipe. An amended to the engineering agreement will be presented to increase the fees based on the additional work.

Mr. David Waitz, Waitz Engineering & Surveying, Inc., reported as follows

1. *Project No. CIP-9-18-03 Effluent Line – Schriever Water Treatment Plant to Bayou Lafourche*
We are working on obtaining necessary rights-of-way.

Mr. Brandon Arceneaux, All South Consulting Engineers, reported as follows:

1. *Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd.*
Waterline is complete and ready for use. Recommend Final Payment of Retainage.

The following bills were presented for payment:

Hancock/Whitney Bank, Debt Service	1,391,434.17
Dept of Health & Hospitals, DWRLF Debt Service	111,785.25
Dept of Health & Hospitals, DWRLF Debt Service	121,291.90
Providence Engineering & Design, LLC, Local Project	119,573.89
All South Consulting Engineers, LLC, Local Project	962.50
High Tide Consultants, LLC, Local Project	1,559.46
LA Contracting Enterprise, LLC, L-6-20-02	25,390.00

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. John Pizzolatto, and seconded by Ms. Teri Chatagnier, that final approval be granted to PD-09-20-01 Adley Oaks, Phase A (83 lots), and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Teri Chatagnier, that conditional approval of a waterline layout be granted to PD-10-21-08 Landco Waterline Extension, for an 8” waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Clifton Stoufflet, to adopt the following Resolution:

RESOLUTION

A resolution providing for the approval of Change Order No. 1 to the Construction Agreement between Owner and Contractor for Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd, Terrebonne Parish, Louisiana.

WHEREAS, Consolidated Waterworks District No. 1 did enter into a contract with LA Contracting Enterprise, LLC for Project No. Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd, Terrebonne Parish, Louisiana, and

WHEREAS, this Change Order No. 1 provides for the adjustment of estimated contract item quantities for a decrease in the contract amount by \$910.00 for a total contract price of \$253,900.

NOW, THEREFORE BE IT RESOLVED that the Board of Consolidated Waterworks District No. 1, does hereby authorize its President, Chester Voisin, to execute Change Order No. 1 to the Agreement between Owner and Contractor for Project No. Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd, Terrebonne Parish, Louisiana, and

WHEREUPON, the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: 6

NAYS: 0

ABSENT AND NOT VOTING: 3

And the resolution was declared adopted on this 18th day of October 2021.

Upon recommendation of staff, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Kenneth Ellender, to authorize advertising for bids to be received for Labor & Equipment Contract on December 15, 2021 at 2:00 pm at the District Office. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Kenneth Ellender, to authorize advertising for bids to be received for Material Supplies of the District on December 15, 2021 at 2:30 pm at the District Office. The motion was unanimously adopted.

It was moved by Mr. Vincent Celestin, and seconded by Mr. John Pizzolatto, to adopt the following Resolution:

RESOLUTION

A resolution adopted by the Consolidated Waterworks District No. 1 of the parish of Terrebonne, Louisiana to request an amendment to the per diem amount that its Board members receive for regular and special meetings

WHEREAS, the Consolidated Waterworks District No. 1 of the parish of Terrebonne, Louisiana (Waterworks) is a political subdivision of the state of Louisiana created by the Terrebonne Parish Consolidated Government in Chapter 27 of the Terrebonne Parish Code of Ordinances pursuant to La. R.S. 33:7712 and governed by a Board of Commissioners pursuant to that said law and La. R.S. 33:3819; and

WHEREAS, Waterworks’ nine commissioners on its board are appointed by the Terrebonne Parish Consolidated Government (TPCG) Council so that each commissioner represents the district in which he lives, said districts being coterminous with the councilmanic districts of the TPCG Council; and

WHEREAS, Waterworks believes that its Board of Commissioners performs its duties in an effective manner, working diligently both during and outside its regular and special meetings to insure that all residents, businesses and firefighters have a consistent supply of potable water; and

WHEREAS, the Louisiana legislature dictates what per diem pay is available to all Louisiana waterworks board members for its meetings, and in 2020 the legislature amended La. R.S.33:3819 so as to change the amount of available per diem pay from sixty dollars per meeting to an amount

not to exceed what members of the Louisiana legislature receive for its per diem payments, which is contained in La.R.S. 24:31, which references 26 USC § 162(h)(1)(B(ii), and which is currently reported to be \$161; and

WHEREAS, La.R.S.33:3819 delegates the duty to set all Louisiana waterworks boards of commissioners' per diems to the local governing bodies of the respective parishes, with all funds used for such per diems to be paid solely by the respective waterworks, and currently the TPCG Council has set Waterworks members' per diems at sixty dollars; Waterworks believes that this Council should change the per diem amounts to reflect the recent amendment to La. R.S.33:3819; and

NOW, THEREFORE, BE IT RESOLVED that pursuant to La. R.S.33:3819, the Consolidated Waterworks District No. 1 of the parish of Terrebonne, Louisiana hereby requests that Terrebonne Parish Consolidated Government Council amend the per diem amount paid to Waterworks Board of Commissioners to an amount which equals but does not exceed what members of the Louisiana legislature receive for its per diem payments, with said per diems continued to be paid solely with Waterworks' funds.

Upon Roll Call There Was Recorded:

For: **4 (Celestin, Pizzolatto, Hornsby, Ellender)**

Against: **2 (Stoufflet, Chatagnier)**

Absent and Not Voting: **3 (Brown, Thomas and Voisin)**

And the President declared the resolution adopted this, the 18th day of October 2021.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to adopt the following Resolution:

RESOLUTION

A Resolution authorizing the General Manager to Sign and Execute the Federally Funded Public Assistance State Agreement for the Presidential Major Disaster Declaration Designated FEMA-DR-4611-LA on behalf of Consolidated Waterworks District No. 1, Terrebonne Parish.

WHEREAS, on August 29, 2021, the president issued a declaration designated FEMA-DR-4611-LA for the State of Louisiana as a result of Hurricane Ida; and

WHEREAS, the declaration, as amended, authorizes Public Assistance funding for eligible disaster recovery efforts in Terrebonne Parish as a result of Hurricane Ida; and

WHEREAS, the State of Louisiana has entered into an agreement with the Federal Emergency Management Agency (FEMA) governing the use of such Public Assistance funds; and

WHEREAS, Consolidated Waterworks District No. 1 has a need for Public Assistance through the FEMA Public Assistance Program as a result of damages caused by Hurricane Ida.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of Consolidated Waterworks District No. 1, Terrebonne Parish wish to enter into an agreement with the State of Louisiana, Governor's Office of Homeland Security and Emergency Preparedness as "Subrecipient" for Public Assistance funding through the FEMA Public Assistance Program .

BE IT FURTHER RESOLVED that the General Manager, Michael Sobert, is hereby authorized to execute the Federally Funded Public Assistance State Agreement and any and all documents and/or agreements to further the intent of this resolution on behalf of Consolidated Waterworks District No. 1, Terrebonne Parish.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: **6**

NAYS: **0**

ABSENT: **2**

NOT VOTING: **1**

And the Resolution was adopted this 18th day of October 2021.

Ms. Cecilia Norman, Chief Administrative Officer, reported that the 2021 Christmas and New Year Holidays will be observed on Friday, 12/24, Monday, 12/27, Friday, 12/31, and Monday 1/3/22. Since there are five (5) Mondays in January 2022, staff recommended rescheduling the January 2022 meetings to January 10 and January 24. It was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to reschedule the January 2022 Regular Board Meetings from January 3 and 17 to January 10 and 24. The motion was unanimously adopted.

At 6:08 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President