

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held October 16, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Clifton Stoufflet, President	Stephen Hornsby
	John Pizzolatto, Vice-President	Vincent Celestin
	Chester Voisin, Secretary	Kenneth Pitre
	David Mosely	Bobby Cockerham
		Charles Brown, Sr.

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Kenneth Pitre, followed by the Pledge of Allegiance.

Mr. David Norman, Legal Advisor, swore in Mr. Charles Brown, Sr. as a Board Member to replace the unexpired term of Mr. Jeff Teuton.

Mr. Clifton Stoufflet, President, appointed Mr. Charles Brown to the Salary & Benefit Committee and appointed Mr. John Pizzolatto to the Engineering Committee.

Roll Call.

Upon motion by Mr. Bobby Cockerham, and seconded by Mr. Vincent Celestin, the minutes of October 2, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for September 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*
The project is currently under construction. The Board approved Plan Change No. 1 to eliminate the 8" tie-in to Smith Lane and other increases and decreases as of September 27, 2017 which resulted in an underrun of \$74,396.89. The Tunnel Blvd extension and Gabasse is complete. The contractor is presently working along Dunn Street. They have completed 1 out of 3 tie-ins and have laid approximately one-half of the proposed water line.
2. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
We are approximately 70% complete with the requested drawings.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Preliminary design is underway.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project L-9-15-04 Waterline Replacement in Montegut*
Topographic survey is complete. Study and report phase is approximately 85% complete.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Plans were submitted to the State Fire Marshal for review on 9/21/17 and we are awaiting the response. Mr. Lirette also reported that the flat roof on the building is over 27 years old and is leaking. Repairs have been done on the roof in the past, however, staff feels the existing issues should be addressed by replacing the roof. Staff would prefer not to go back with a flat roof. Mr. Lirette is looking in to options to design a pitched roof that would accommodate the three a/c units on the roof. He is also getting prices to replace those units with a variable speed air handling system.

The following bills were presented for payment.

Hancock Bank, Principal/Interest Series 2012A, 2012B, 2014	1,378,081.26
Department of Health & Hospitals, Principal/Interest Series 2010	105,684.75
Department of Health & Hospitals, Principal/Interest Series 2014	46,457.53
Gerry Lane Chevrolet, Vehicle as per State Contract	20,413.26
David Waitz Engineering & Surveying, Inc., Local Projects	9,487.50
Norris & Boudreaux, LLC, CIP-9-12-06	64,317.99
Byron E. Talbot Contractor, Inc., CIP-1-14-02	339,899.73
Consolidated Waterworks Dist. No. 1, CIP-1-14-02	1,392.17
Houston J. Lirette, Jr., Local Project	23,293.19
Corona Environmental Consulting LLC, Local Project	6,052.43
IDModeling, Inc., Local Project	5,094.60

It was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

Mr. Michael Sobert, General Manager, requested an Engineering Committee Meeting be scheduled for November 6, 2017 at 5:00 pm to discuss the Hydrant Meter Rental Policy.

At 6:05 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.