

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held October 15, 2018 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Bobby Cockerham
David Mosely Charles Brown, Sr.
Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Stephen Hornsby, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. David Mosely, the minutes of October 1, 2018 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, the Financial Report for September 2018 was unanimously accepted as presented.

Mr. Mike Sobert reported on behalf of Providence Engineering & Design LLC as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Preliminary design plans.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Construction began Monday, July 30, 2018. Construction underway.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Bid has been awarded and contract is being executed. Pre-Construction Meeting 10/17/18.
2. *Project No. L-1-16-02 Office Roof Replacement*
Bid has been awarded and contract is being executed. Pre-Construction Meeting 10/17/18.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
LaDOTD concurred with award to La Contracting. The contractor is working on the contract.

Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
Contractor began conducting hot work and tank repairs on 9/24/18. Roof handrails installed, riser manway doubler plate installed.
2. *Project L-9-15-04 Waterline Replacement in Montegut*
Project is substantially complete and in the clear lien period. Clear Lien Period will end November 16, 2018.

The following bills were presented for payment.

Hancock Bank, Bond & Interest Payments	1,899,206.26
LDH – Office of Public Health, Bond & Interest Payments	107,287.50
LDH – Office of Public Health, Bond & Interest Payments	78,547.77
All South Consulting Engineers, LLC, CIP Project	9,886.55
Lagreca Services, Inc., CIP-9-16-04	75,254.46
Providence Engineering & Design, LLC, Local Project	9,391.00
Milford & Associates, Inc., Local Project	1,023.00

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. David Mosely, and seconded by Mr. Stephen Hornsby, that conditional approval of a waterline layout be granted to PD-06-17-02 Belmont Place Subdivision, for 4", 8" and 12" waterlines and fire hydrant according to the subdivision policy and provided that the cost of maintaining Water Quality via flushing be borne by the developer. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. David Mosely, and seconded by Mr. Charles Brown, that conditional approval of a waterline layout be granted to PD-10-18-01 Imperial Landing Subdivision, Phase B, for 4", 8" and 10" waterlines and fire hydrant according to the subdivision policy and provided that the cost of maintaining Water Quality via flushing be borne by the developer. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. David Mosely, and seconded by Mr. Stephen Hornsby, that conditional approval of a waterline layout be granted to PD-10-18-02 Bayou Country Sports Park Waterline Extension, for 8" and 12" waterlines and fire hydrant according to the subdivision policy and provided that the cost of maintaining Water Quality via flushing be borne by the developer. The motion was unanimously adopted

Mr. Michael Sobert, General Manager, reported that the bids for a Valve Exerciser Trailer System were received on October 3, 2018 as follows:

<u>BIDDER</u>	<u>AMOUNT</u>
E. H. Wachs	\$101,165.42

Mr. Sobert advised that the bid came in over-budget. Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Vincent Celestin, to reject the bid of E. H. Wachs and to authorize re-bidding for a Valve Exerciser Trailer System on November 7, 2018 at 2:00 pm at the District's office. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, to authorize entering into an Engineering Agreement with David Waitz Engineering & Surveying, Inc. for Project L-9-18-03 Effluent Line from Schriever Water Plant to Bayou Lafourche. The motion was unanimously adopted

Upon recommendation of staff, it was moved by Mr. Charles Brown, and seconded by Mr. Bobby Cockerham, to exercise the option to extend the Labor & Equipment Contract with Norris & Boudreaux, LLC for one year to December 31, 2019. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Chester Voisin, to adopt the following Resolution implementing the Flushing Fee (Water Quality Maintenance):

A resolution providing for a Flushing Fee to be assessed by Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana, to developers for the flushing of newly installed waterlines that create dead-ends thereby compromising water quality.

WHEREAS, it is the obligation of the Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT) to provide safe and reliable water service to the residents of the Parish of Terrebonne, and

WHEREAS, the Louisiana Department of Health and Hospitals, Office of Public Health, promulgated an emergency rule to amend certain Chapters of Title 51 (Public Health-Sanitary Code) of the Louisiana Administrative Code, thus creating more stringent water quality regulations; and

WHEREAS, a Subdivision Design for a waterline that creates a dead-end within the DISTRICT'S distribution system would require the need for flushing to keep chlorine residuals at an acceptable level; and

WHEREAS, the developer shall be responsible for maintaining water quality and keeping chlorine residuals adequate, by paying for flushing equipment maintained by the District and water used for flushing; and;

WHEREAS, it is necessary to establish a set fee to be assessed by the DISTRICT for the flushing of newly installed waterlines that create dead-ends thereby compromising water quality.

NOW, THEREFORE BE IT RESOLVED, that effective November 1, 2018, a Flushing Fee of \$100.00 per month will be assessed by the DISTRICT to the Developer for the maintenance of an automatic flushing device with 1" meter for the purpose of maintaining water quality in said development; furthermore, the meter will be read on a monthly basis and the developer will be responsible for water used at the then-current commercial water rate; and

BE IT FURTHER RESOLVED, that in addition to the \$100 per month fee imposed above, the then-current 1" Meter Deposit and Connect Fees will be charged to the Developer at the time the account is set up.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED

YEAS: 8

NAYS: 0

ABSENT & NOT VOTING: 1

And the resolution was declared adopted on this 15th day of October 2018.

At 6:23 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.