

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held September 16, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: David Mosely, President Stephen Hornsby  
 John Pizzolatto, Vice-President Vincent Celestin  
 Chester Voisin, Secretary Charles Brown, Sr.  
 Clifton Stoufflet Lloyd Kern, III

Absent: Bobby Cockerham

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

The President made three calls to the public for anyone who wished to be heard for the Public Hearing relative to the proposed Water Rate Adjustment. There were none present.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, that the following Resolution be adopted:

*A resolution providing for a revision of the Water Rates for Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana.*

*WHEREAS, it is the obligation of the Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT) to provide safe and reliable water service to the residents of the Parish of Terrebonne, and*

*WHEREAS, the present water rates do not provide sufficient revenues to meet the cost of operating and maintaining the water facilities of the District and to pay for necessary capital improvements for the District, and*

*WHEREAS, it is necessary to establish a rate structure that will anticipate future operating, maintenance and capital costs and that will assure the capital markets of the water systems ability to meet all costs of furnishing water to the citizens of Terrebonne Parish.*

*NOW, THEREFORE BE IT RESOLVED, that effective on the 1st day of October 2019 and for the October billings, the following water rates are adopted:*

*“S” Rate - Single Occupancy Residential*

<i>Gallons</i>	<i>Rate</i>
<i>0 to 2,000</i>	<i>\$10.00 Minimum</i>
<i>2,001 to 30,000</i>	<i>\$3.60/1,000 gals. plus Energy Adjustment Charge*</i>
<i>Over 30,000</i>	<i>\$4.15/1,000 gals. plus Energy Adjustment Charge*</i>

*“C” Rate - Single Occupancy Commercial, Industrial, and Institutional*

<i>Gallons</i>	<i>Rate</i>
<i>0 to 2,000</i>	<i>\$20.00 Minimum</i>
<i>2,001 to 30,000</i>	<i>\$3.85/1,000 gals. plus Energy Adjustment Charge*</i>
<i>Over 30,000</i>	<i>\$4.40/1,000 gals. plus Energy Adjustment Charge*</i>

*“M” Rate - Multiple Occupancy Residential, Commercial, Industrial, Institutional and Mobile Home Trailer Parks:*

*One minimum, as provided above for the applicable “S” or “C” rate, will be charged for each occupant, or mobile home trailer space. For each minimum charged, the customer will be entitled to two thousand (2,000) gallons of water. After this minimum volume has been*

reached, the applicable “S” or “C” rate over 2,000 gallons shall apply.

In no event shall the minimum bill be less than the applicable “S” or “C” rate minimums, except for mobile home trailer parks that have a master meter agreement with the DISTRICT.

*“E” Rate - Water Exported Offshore*

<i>Gallons</i>	<i>Rate</i>
0	\$40.00 Minimum
Over 0	\$4.47/1,000 gals. plus Energy Adjustment Charge*

*\*The Energy Adjustment charge shall be calculated each month by means of the “Moving Average Method” using the cost of all electrical energy consumed during a three month period prior to the current billing period and the total water sales during the same period. The charge thus determined shall be expressed as a four decimal number per one thousand (1,000) gallons of water sold.*

*WHEREUPON the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED*

*YEAS: 6*

*NAYS: 0*

*NOT VOTING: 1*

*ABSENT: 2*

*And the resolution was declared adopted on this 16<sup>th</sup> day of September, 2019.*

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Chester Voisin, the minutes of August 19, 2019 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, the Financial Report for August 2019 was unanimously accepted as presented.

Mr. Terral Martin, Providence Engineering & Design LLC, reported as follows:

- Project H.001498 Waterline Replacement under Company Canal*  
DOTD concurred with the award. Agreements were signed by the contractor and delivered to CWW for signatures on 9/5/19. Preconstruction meeting will be scheduled once contract is recorded.

Mr. Nicholas Matherne, APTIM, reported as follows:

- Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*  
Preconstruction meeting held 9/9/19. Issued NTP 9/9/19. Contractor is mobilizing and plans to tie-in to main on Park Ave on 9/17/19.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

- Project No. SPN H.010890 Hollywood Road Roundabout*  
Bid date rescheduled from October 2, 2019 to October 17, 2019. Pre-bid meeting 9/26/19.

The following bills were presented for payment.

Providence Engineering & Design, LLC, Local Project	362.25
APTIM Environmental, Local Project	2,379.69
Houston Lirette, Architect, Local Project	6,291.07
Houston Lirette, Architect, Local Project	669.17

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

Ms. Kasey Christen, 128 Alice Simpliee Court, addressed the Board for a variance for water service to 128 Alice Simpliee Court. Ms. Christen reported that water service is not available on Alice Simpliee Court. After discussion, it was moved by Mr. Clifton Stoufflet, and seconded by Mr.

Charles Brown, to grant the request for a variance to Kasey Christen for water service to her property located at 128 Alice Simpliee Court, Houma, LA, and for placement of a water meter at 2697 Coteau Road, as requested with said variance subject to the execution and recordation of the Revocable Variance Application for Water Service. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, that final approval be granted to PD-12-17-01 La Belle Maison, Phases C & D (28 lots), and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

Ms. Cecilia Norman, Chief Administrative Officer, reported that the group retiree health policy with Humana has a 1/1/20 renewal date and an increase of 7% in premiums due to changes in tax laws. It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to renew the policy with Humana for the 2020 policy year. The motion passed by majority with Mr. Stephen Hornsby abstaining.

Mr. Jerry Osborne, Foley & Judell, and Ms. Stephanie Ferry, Raymond James, presented the Board with information relative to market conditions for bond refunding. The current interest rates are such that the District could realize some savings by refunding the Series 2012A bonds. After discussion, it was moved by Mr. Chester Voisin, and seconded by Mr. Charles Brown, to adopt a Resolution giving preliminary approval to the issuance of not to exceed \$15,000,000 of Taxable Water Revenue Refunding Bonds. The motion passed by majority with Mr. Lloyd Kern abstaining. The Resolution is made a part of these minutes hereto.

At 6:14 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President

NOTE: Unless otherwise noted, the President abstains from all voting.