

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held August 17, 2020 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Chester Voisin, President	Vincent Celestin
	John Pizzolatto, Vice-President	Charles Brown, Sr.
	Clifton Stoufflet, Secretary	Richard Bazet, Jr.
	Stephen Hornsby	Teri Chatagnier
		Wilbert Thomas

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, the minutes of August 3, 2020 were unanimously adopted as written.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, the Financial Reports for July 2020 were unanimously accepted as presented.

Engineering Reports were provided to the Board as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue (APTIM)*  
All tie-in and water main work has been completed. Work is underway to complete concrete repairs of the roadways, driveways and sidewalks previously removed. Change Order No. 1 recommended to the board for consideration. CO results in a cost reduction of \$188.30 and adds 15 contract days.
2. *Project No. CIP-9-18-03 Effluent Line – Schriever Water Treatment Plant to Bayou Lafourche (David Waitz Engineering)*  
We are approximately 90% complete with the surveying portion of the project and approximately 50% complete with the preliminary engineering plans. We are working with landowners on obtaining necessary rights-of-way and coordinating with pump suppliers on receiving preliminary pump prices.
3. *Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd.*  
Preliminary layout underway. Survey field work to begin this week.

The following bills were presented for payment:

**Shaw Construction Services, LLC, L-4-17-01** **117,941.47**

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Charles Brown, and seconded by Mr. Vincent Celestin, that final approval be granted to PD-07-17-05 Huffaker Waterline on Savanne Road, and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to adopt the following resolution:

*A resolution authorizing the execution of Change Order No. 1 for the Construction Contract for Consolidated Waterworks District No. 1, Project No. L-4-17-01, Palm Ave. Water Main Replacement, Terrebonne Parish, Louisiana.*

*WHEREAS, the Consolidated Waterworks District No, 1 entered into a contract dated the 5th day August 2019 with Shaw Construction Services, LLC for the Consolidated Waterworks District No. 1, Project No. L-4-17-01, Palm Ave Water Main Replacement, Terrebonne Parish, Louisiana; and,*

*WHEREAS, it is necessary to provide for an adjustment in contract quantity and for the installation of casings at sewer service crossings as required by the Louisiana Department of Health, and*

*WHEREAS, the Change Order No. 1 will decrease the overall contract price by One hundred and Eighty-eight Dollars and Thirty Cents (\$188.30) and increased the contract time by 15 days, and*

*WHEREAS, this Change Order No. 1 has been recommended by the Engineer, Aptim Environmental & Infrastructure, LLC, for this project.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby approve and accept Change Order No. 1 for Project No. L-4-17-01, Palm Ave Water Main Replacement, Terrebonne Parish, Louisiana.*

*BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Aptim Environmental & Infrastructure, LLC.*

*WHEREUPON the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 8*

*NAYS: 0*

*ABSENT AND NOT VOTING: 1*

*And the resolution was declared adopted on this 17th day of August 2020.*

Mr. David Norman, Legal Advisor, reported that five (5) proposals were received for Fiscal Agent July 22, 2020. Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, to award the allocations as set forth by legal for Fiscal Agent for the fiscal years September 1, 2020 to June 30, 2023. The motion was unanimously adopted.

Chase	13.40%
Capital One	17.30%
b1 Bank	26.00%
Synergy Bank	20.00%
Whitney National Bank	23.40%

Ms. Cecilia Norman, Chief Administrative Officer, reported that the group retiree health policy with Humana has a 1/1/21 renewal date and a decrease of 13.6% in premiums due to changes in tax laws. It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, to renew the policy with Humana for the 2021 policy year. The motion passed by majority with Mr. Stephen Hornsby abstaining.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Stephen Hornsby, to enter into Executive Session to discuss the matter entitled “BYRON E. TALBOT CONTRACTOR, INC. vs. no. 180744 CONSOLIDATED WATERWORKS DISTRICT NO. 1, LAGRECA SERVICES, INC. AND THE GRAY INSURANCE COMPANY”, 32<sup>ND</sup> JUDICIAL DISTRICT COURT. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Clifton Stoufflet, to return to the regular order of business. The motion was unanimously adopted.

Mr. Michael Sobert, General Manger, made a presentation illustrating the history of Consolidated Waterworks District No. 1.

At 6:56 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President