

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held August 2, 2021 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Chester Voisin, President	Vincent Celestin
	John Pizzolatto, Vice-President	Charles Brown, Sr.
	Clifton Stoufflet, Secretary	Teri Chatagnier
	Stephen Hornsby	Wilbert Thomas
		Kenneth Ellender

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Wilbert Thomas, and seconded by Mr. Vincent Celestin, the minutes of July 19, 2021 were unanimously adopted as written.

Mrs. Melanie Caillouet, Providence Engineering & Environmental Group, LLC, reported as follows:

1. *Project L-5-21-04 Emergency Replacement of 24" Main Transmission Line.*  
Specs almost complete and Plans sent to Waterworks for review. Original construction estimate was \$4.2M, but it appears it's going to be more in the range of \$7.2M.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, that conditional approval of a waterline layout be granted to PD-07-21-07 Progressive Square Townhomes, for an 8" waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, that the following Resolution be adopted:

#### RESOLUTION

*A resolution for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the Certificate of Substantial Completion for Project L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Road, Terrebonne Parish, Louisiana.*

*WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated April 5, 2021 with LA Contracting Enterprise, LLC, for the Project L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Road, Terrebonne Parish, Louisiana, and*

*WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and*

*WHEREAS, the Engineer for this project, All South Consulting Engineers, LLC, recommends the acceptance of the substantial completion.*

*NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1624133 of the records of Terrebonne Parish, Louisiana, and*

*BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, All South Consulting Engineers, LLC, and*

*BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and*

*BE IT FURTHER RESOLVED that the administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.*

*WHEREUPON the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED:*

*YEAS: 8*

*NAYS: 0*

*ABSENT AND NOT VOTING: 1*

*And the Resolution was declared adopted on this the 2nd day of August 2021.*

It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, that the following Resolution be adopted.

*A Resolution adopting the Louisiana Compliance Questionnaire as of June 30, 2021 and for the year then ended.*

*WHEREAS the preparation and adoption of the Louisiana Compliance Questionnaire is a required part of the financial and compliance audit of Louisiana governmental units, and*

*WHEREAS the auditing firm of Bourgeois, Bennett, L.L.C. is in the process of performing a financial and compliance audit of Consolidated Waterworks District No. 1 of the Parish of Terrebonne, State of Louisiana as of June 30, 2021 and for the year then ended, and*

*WHEREAS the required Louisiana Compliance Questionnaire as of June 30, 2021 and for the year then ended has been prepared and presented to the Board of Commissioners of the District for review and adoption,*

*NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Consolidated Waterworks District No. 1 of the Parish of Terrebonne, State of Louisiana hereby accepts and approves the Louisiana Compliance Questionnaire as of June 30, 2021 and for the year then ended, and that a copy of this resolution be forwarded to the auditing firm of Bourgeois, Bennett, L.L.C.*

*WHEREON, the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 8*

*NAYS: 0*

*ABSENT: 0*

*NOT VOTING: 1*

*And the Resolution was declared adopted on this 2<sup>rd</sup> day of August 2021.*

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, to enter into Executive Session to discuss the matter entitled “Byron E. Talbot Contractor, Inc. vs. no. 180744 Consolidated Waterworks District No. 1, et al, 32nd JDC”. The motion was unanimously adopted.

It was moved by Mr. Vincent Celestin, and seconded by Mr. Wilbert Thomas, to return to the regular order of business. The motion was unanimously adopted.

At 6:18 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Ms. Clifton Stoufflet, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President