

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held July 24, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby  
John Pizzolatto, Vice-President Kenneth Pitre  
Chester Voisin, Secretary Bobby Cockerham  
David Mosely

Absent : Vincent Celestin Jeff Teuton

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Stephen Hornsby, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Bobby Cockerham, and seconded by Mr. David Mosely, the minutes of July 10, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for June 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*  
The project is currently under construction and is approximately one-third complete. We have submitted the contractor's first request for payment.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*  
Coordination with affected customers and topographic survey underway. Mailing of notification letters to affected customers complete. Town Hall Meeting scheduled for July 18, 2017.

The following bills were presented for payment.

Southland Dodge, New Vehicle as per State Contract	28,499.01
All South Consulting Engineers LLC, CIP Projects	3,831.84
David Waitz Engineering, Inc., CIP Projects	18,036.71
Norris & Boudreaux LLC, CIP-9-12-06	219,059.66
Providence Engineering & Design LLC, CIP Projects	987.18
Providence Engineering & Design LLC, Local Projects	103.50
LA Contracting Enterprise LLC, L-1-15-01	14,326.50
IDModeling, Inc., Local Project	4,283.20

It was moved by Mr. Chester Voisin, and seconded by Mr. Kenneth Pitre, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted. It was noted that the vehicle from Southland Dodge was purchased prior to Mr. Jeff Teuton being appointed to the Board of Commissioners.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Chester Voisin, that final approval be granted to Defraites Drive Extension (6 lots), and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Kenneth Pitre, and seconded by Mr. David Mosely, to assign engineering services to Providence Engineering & Design LLC for Project L-9-15-04 Waterline Replacement in Montegut. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Chester Voisin, and seconded by John Pizzolatto, to adopt the following Resolution:

*A resolution providing for the approval of Balancing Change Order No. 2 to the Construction Agreement between Owner and Contractor for Project No. L-1-15-01, Waterline Replacement under Gulf Intracoastal Waterway Adjacent to Ferry Road (Lower Bayou Blue), Terrebonne Parish, Louisiana.*

*WHEREAS, Consolidated Waterworks District No. 1 did enter into a contract with LA Contracting Enterprise, Inc. for Project No. L-1-15-01, Waterline Replacement under Gulf Intracoastal Waterway Adjacent to Ferry Road (Lower Bayou Blue), Terrebonne Parish, Louisiana, and*

*WHEREAS, this Balancing Change Order No. 2 provides for the adjustment of estimated contract item quantities for a decrease in the contract amount by \$-4,860.69 for a total contract price of \$143,265.01.*

*NOW, THEREFORE BE IT RESOLVED that the Board of Consolidated Waterworks District No. 1, does hereby authorize its President, Clifton J. Stoufflet, to execute Balancing Change Order No. 2 to the Agreement between Owner and Contractor for Project No. L-1-15-01, Waterline Replacement under Gulf Intracoastal Waterway Adjacent to Ferry Road (Lower Bayou Blue), Terrebonne Parish, Louisiana, and*

*WHEREUPON, the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED:*

*YEAS: 6*

*NAYS: 0*

*ABSENT AND NOT VOTING: 3*

*and the resolution was declared adopted on this 24<sup>th</sup> day of July 2017.*

It was moved by Mr. Kenneth Pitre, and seconded by Mr. Bobby Cockerham, that the following Resolution be adopted.

*A Resolution adopting the Louisiana Compliance Questionnaire as of June 30, 2017 and for the year then ended.*

*WHEREAS the preparation and adoption of the Louisiana Compliance Questionnaire is a required part of the financial and compliance audit of Louisiana governmental units, and*

*WHEREAS the auditing firm of Bourgeois, Bennett, L.L.C. is in the process of performing a financial and compliance audit of Consolidated Waterworks District No. 1 of the Parish of Terrebonne, State of Louisiana as of June 30, 2017 and for the year then ended, and*

*WHEREAS the required Louisiana Compliance Questionnaire as of June 30, 2017 and for the year then ended has been prepared and presented to the Board of Commissioners of the District for review and adoption,*

*NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Consolidated Waterworks District No. 1 of the Parish of Terrebonne, State of Louisiana hereby accepts and approves the Louisiana Compliance Questionnaire as of June 30, 2017 and for the year then ended, and that a copy of this resolution be forwarded to the auditing firm of Bourgeois, Bennett, L.L.C.*

*WHEREON, the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 6*

*NAYS: 0*

*ABSENT: 2*

*NOT VOTING: 1*

*And the Resolution was declared adopted on this 24<sup>th</sup> day of July 2017.*

It was moved by Mr. David Mosely, and seconded by Mr. Stephen Hornsby, to cancel the September 4, 2017 Regular Board Meeting due to the Labor Day Holiday. The motion was unanimously adopted.

At 6:03 P.M, there being no further business to come before the Board, it was moved by Mr. Kenneth Pitre, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President