

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held July 15, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: David Mosely, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Charles Brown, Sr.
Clifton Stoufflet Lloyd Kern, III

Absent: Bobby Cockerham

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Stephen Hornsby, the minutes of July 1, 2019 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for June 2019 was unanimously accepted as presented.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Bids will be received July 10, 2019 at 2:00 p.m.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
All Substantial Completion punch list items completed and accepted. Construction 100% complete.

Ms. Cecilia Norman, CAO, reported for Houston Lirette, Architect, as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Clear Lien Period ended. Punch List items being finalized.
2. *Project No. L-1-16-02 Office Roof Replacement*
Clear Lien Period ended. Punch List items being finalized.

Mr. Mike Sobert reported for Milford & Associates, Inc. as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
LaDOTD is reviewing final and equalizing change order.

Mr. Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
Project complete.

Mr. Nicholas Matherne, APTM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*
Bids to be received July 10, 2019.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

1. *Project No. SPN H.010890 Hollywood Road Roundabout*
Preliminary and final design are complete and the package has been submitted to LaDOTD with comments received from HQ. We have been back and forth with HQ to complete the package and to supplement what was submitted. Working on executive of servitudes from three private owners. Awaiting permit from DOTD before we would going to bid.

At 5:39 p.m., Mr. Lloyd Kern arrived.

The following bills were presented for payment.

APTIM Environmental, Local Project	9,588.00
B.E.T. Construction, L-12-15-05	33,843.39
Morcore Roofing, LLC, L-1-16-02	7,110.82
D&M Tank, LLC, L-6-17-02	34,360.60
Lagreca Services, Inc., CIP-9-16-04	198,756.01

It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, that conditional approval of a waterline layout be granted to PD-07-19-04 Gold Drive Waterline, for an 8” waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Clifton Stoufflet, that conditional approval of a waterline layout be granted to PD-07-19-05 Re-division of Property, Rodney Huffaker, for a 6” and 4” waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Lloyd Kern, to adopt the following Resolution:

RESOLUTION

WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract agreement with LaGreca Services, Inc. for the Project No. CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg, filed under Entry No. 1561810 in the Terrebonne Parish Courthouse on July 3, 2018, and

WHEREAS, it is necessary to adjust the contract quantities to actual contract quantities installed, and

WHEREAS, the Project Engineer, All South Consulting Engineers, LLC, has prepared and submitted Change Order No. 3 for this project which provides for an increase of \$1,565.10 in the Contract Price, and

WHEREAS, it is the opinion of the Engineer that Change Order No. 3 is fair and reasonable and is in accordance with the Contract Documents and hereby recommends that Change Order No. 3 be approved.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby approve and accept Change Order No. 3 for Project No. CIP-9-16-04 Waterline Replacement Along Bayou Blue Road, Bourg.

THERE WAS RECORDED:

YEAS: 7

NEAS: 0

ABSENT AND NOT VOTING: 2

And the Resolution was declared adopted on this 15th day of July, 2019.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to adopt the following Resolution:

RESOLUTION

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Consolidated Waterworks District No. 1, Waterline Utility Relocation at Bayou Terrebonne Bridge, LADOTD Project SPN H-008411, Terrebonne Parish, LA.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract dated October 15, 2018 with LA Contracting Enterprise, LLC for the Waterline Utility Relocation at Bayou Terrebonne Bridge, LADOTD Project SPN H-008411, Terrebonne Parish, LA, and

WHEREAS, it is necessary to provide for an adjustment in contract quantity and an unscheduled demobilization and re-mobilization of the prime contractor due to an unsafe condition arising from a conflict with a natural gas line, and

WHEREAS, the Change Order No. 2 will increase the overall contract price by Fifteen thousand Dollars and Zero cents (\$15,000.00), and

WHEREAS, this Change Order No. 2 has been recommended by the Engineer, Milford & Associates, Inc., for this project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT) does hereby approve and authorize the execution by Consolidated Waterworks District No. 1, David L. Mosely, President of Change Order No. 2 to the construction agreement with LA Contracting Enterprise, LLC for Waterline Utility Relocation at Bayou Terrebonne Bridge, LA DOTD Project SPN H-008411, Terrebonne Parish, Louisiana, for an increase to the contract amount of Fifteen Thousand Dollars and Zero cents (\$15,000.00), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Milford & Associates, Inc.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: 7

NAYS: 0

ABSENT & NOT VOTING: 2

And the resolution was declared adopted on this 15th day of July, 2019.

Project Engineer reported that bids were received on July 10, 2019 at 2:00 pm for Project L-4-17-01 Replace Water Mains along Palm Avenue as follows:

<u>BIDDER</u>	<u>BASE BID</u>	<u>ALT. 1</u>	<u>ALT. 2</u>
Jessie Doiron, Inc.	\$270,067.33	\$82,725.39	\$39,633.32
Shaw Construction Services, LLC	\$225,780.45	\$96,701.51	\$33,481.17
NCMC, LLC	\$283,204.36	\$83,577.71	\$50,692.05
Byron E. Talbot Contractor, Inc.	\$243,943.00	\$76,918.67	\$42,785.70
Command Construction, LLC	\$344,648.41	\$92,771.00	\$60,161.00
LA Contracting Enterprise, LLC	\$265,554.00	\$96,170.50	\$48,264.00

Upon recommendation of Project Engineer and staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Vincent Celestin, to adopt the following Resolution:

RESOLUTION

A resolution awarding the Construction Contract for Consolidated Waterworks District No. 1, Project No. L-4-17-01, Palm Ave. Water Main Replacement, Terrebonne Parish, Louisiana, authorizing the signing of all necessary documents, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Consolidated Waterworks District No. 1 did receive construction bids on Consolidated Waterworks District No. 1, Project No. L-4-17-01, Palm Ave Water Main Replacement, Terrebonne Parish, Louisiana; and,

WHEREAS, the lowest responsible and responsive bidder was Shaw Construction Services, LLC, in the total Base Bid amount of two hundred twenty-five thousand, seven hundred eighty dollars and forty-five cents (\$225,780.45); the total Additive Alternative No. 1 Bid amount of ninety-six thousand, seven hundred one dollars and fifty-one cents (\$96,701.51); and the total Additive Alternative No. 2 Bid amount of thirty-three thousand, four hundred eighty-one dollars and seventeen cents (\$33,481.17) for a combined total of three hundred fifty-five thousand, nine hundred sixty-three dollars and thirteen cents (\$355,963.13) for the Base Bid, Alternative No. 1, and Alternative No. 2; and,

WHEREAS, the ENGINEER, Aptim Environmental & Infrastructure, LLC, has evaluated all bids and recommends the award to Shaw Construction Services, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Waterworks District No. 1 award the construction contract to Shaw Construction Services, LLC, of Schriever, LA, in the total project amount of three hundred fifty-five thousand, nine hundred sixty-three dollars and thirteen cents (\$355,963.13).

BE IT FURTHER RESOLVED that the President of Consolidated Waterworks District No. 1 is hereby authorized and empowered to sign a construction contract for and on behalf of the

Consolidated Waterworks District No. 1 with Shaw Construction Services, LLC, upon receipt of the performance bond in the amount of the contract price; and,

BE IT FURTHER RESOLVED that upon receipt of the required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the ENGINEER is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the resolution was declared adopted on this 15th day of July, 2019.

Project Engineer reported that bids were received on July 10, 2019 at 2:00 pm for Project SPN-H.001498 Waterline Replacement Under Company Canal as follows:

<u>BIDDER</u>	<u>BASE BID</u>
Shaw Construction Services, LLC	\$118,509.42
LA Contracting Enterprise, LLC	\$ 99,061.00

Upon recommendation of Project Engineer and staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, to adopt the following Resolution pending LaDOTD concurrence:

RESOLUTION

A resolution awarding and authorizing the signing of the Construction Contract for Consolidated Waterworks District No. 1, Project No. H.001498, Waterline Replacement under Company Canal, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Consolidated Waterworks District No. 1 did receive construction bids on Consolidated Waterworks District No. 1, Project No. H.001498, Waterline Replacement under Company Canal, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by LA Contracting Enterprise, LLC, of Thibodaux, Louisiana, in the total Base Bid amount of \$99,061.00, and

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Waterworks District No. 1 award the construction contract to LA Contracting Enterprise, LLC of Thibodaux, Louisiana, in the total Base Bid amount of \$99,061.00, and the ENGINEER, Providence Engineering and Design, LLC, has recommended the award to LA Contracting Enterprise, LLC, and

BE IT FURTHER RESOLVED that the President of Consolidated Waterworks District No. 1, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Consolidated Waterworks District No. 1 with LA Contracting Enterprise, LLC, upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the resolution was declared adopted on this 15th day of July, 2019.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, to table Item G – Consideration of Proposed Rate and Fee Adjustments until next meeting. The motion was unanimously adopted.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. John Pizzolatto, to cancel the September 2, 2019 Board Meeting due to the Labor Day Holiday. The motion was unanimously adopted.

At 6:00 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

NOTE: Unless otherwise noted, the President abstains from all voting.