

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held June 20, 2022 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Chester Voisin, President	Vincent Celestin
	John Pizzolatto, Vice-President	Charles Brown
	Clifton Stoufflet, Secretary	Teri Chatagnier
	Stephen Hornsby	Wilbert Thomas
		Kenneth Ellender

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, the minutes of June 6, 2022 Regular Meeting were unanimously adopted as written.

Upon motion by Mr. Charles Brown, and seconded by Mr. Clifton Stoufflet, the Financial Reports for May 2022 were unanimously accepted as presented.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Ms. Teri Chatagnier, and seconded by Mr. Stephen Hornsby, that final approval be granted to PD-05-21-01 Garden Estates Subdivision (17 lots), and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

Mr. Michael Sobert, General Manager, reported that bids for Meter Reading Equipment were received on June 15, 2022. There was only one bidder, Badger Meter Co., TPCW's current supplier. Prices were bid for several types of equipment as per the specifications. The new price for the most used ¾" meter is approximately 12% higher than last year. It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Charles Brown, to award the bid for meter reading equipment to Badger Meter Co. The motion was unanimously adopted.

Ms. Cecilia Norman, Chief Administrative Officer, reported that Responses were received to the RFP for Project Management Services to oversee FEMA projects on June 15, 2022. Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, to engage the firm of The Sulzer Group for Project Management Services to Oversee FEMA projects. The motion was unanimously adopted.

Mr. Michael Sobert, reported that Responses were received to the RFQ for Professional Architectural/Engineering Services on June 16, 2022. The RFQ was broad in nature and will therefore be used to assign multiple firms to multiple projects. First, upon recommendation of staff, it was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, to engage the firm of Owen & White to help define the projects for the Water Sector Program. The motion was unanimously adopted. Second, upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. John Pizzolatto, to engage the firm of High Tide Consultants, LLC to handle Project IDA-05-22-04 Water Tank Coating Repairs. The motion was unanimously adopted. Additional assignment of projects are forthcoming.

Mr. Clifton Stoufflet, Chairman of the Salary, Benefit & Insurance Committee, reported that at the June 20, 2022 Committee meeting, it was moved that a recommendation be made to the full Board to accept Option 4 for Property, Liability, Pollution, Cyber and Worker's Compensation renewals for July 1, 2022, costing the District approximately \$655,000 for the year. This option includes a property insurance policy that requires the District to assume \$5,000,000 of the total insured value of \$10,000,000. It was moved by Mr. Clifton Stoufflet, and seconded by Ms. Teri Chatagnier, that the District purchase the Property & Casualty and Worker's Compensation coverage for 2022-2023 as per Option 4, which is attached hereto. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Clifton Stoufflet, to adopt the final budget amendments for Fiscal Year Ending June 30, 2022. The motion was unanimously adopted.

It was moved by Mr. Charles Brown, and seconded by Mr. Wilbert Thomas, to enter into Executive Session to discuss the matter entitled “Byron E. Talbot Contractor, Inc. vs. no. 180744 Consolidated Waterworks District No. 1, et al” 32nd JDC. The motion was unanimously adopted.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to return to the regular order of business. The motion was unanimously adopted.

At 6:11 pm, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Kenneth Ellender, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President