

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held June 17, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Clifton Stoufflet, President	Stephen Hornsby
	John Pizzolatto, Vice-President	Vincent Celestin
	Chester Voisin, Secretary	Bobby Cockerham
	David Mosely	Charles Brown, Sr.
		Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. David Mosely, the minutes of June 3, 2019 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, the Financial Report for May 2019 was unanimously accepted as presented.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Pre-bid conference scheduled for June 27, 2019 at 10:00 a.m. Bids will be received July 10, 2019 at 2:00 p.m.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Substantial Completion inspection held Tuesday, May 7, 2019. Minor punch list items noted. Substantial Completion Certificate along with punch list submitted to CWD May 9, 2019. Balancing Change Order (\$104,000 deduct) submitted for board approval Monday, June 10.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Clear Lien Period ended. Final walk-thru on June 20, 2019.
2. *Project No. L-1-16-02 Office Roof Replacement*
Clear Lien Period ended. Final walk-thru on June 20, 2019.

Mr. Mike Sobert reported for Milford & Associates, Inc. as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
LaDOTD is reviewing final and equalizing change order.

Mr. Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
Project is in the clear lien period. All punch list items have been addressed.

Mr. Nicholas Matherne, APTM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*
Bids to be received July 10, 2019. Pre-bid meeting June 26, 2019 at 10:00 a.m.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

1. *Project No. SPN H.010890 Hollywood Road Roundabout*
Preliminary and final design are complete and the package has been submitted to LaDOTD with comments received from HQ. We are working a betterment issue with DOTD and awaiting their approval. We are also awaiting three utility servitudes from private owners.

The following bills were presented for payment.

Providence Engineering & Design, LLC, Local Project	3,113.00
Houston Lirette, Architect, Local Project	6,848.79
APTIM Environmental, Local Project	27,469.10
High Tide Consultants, LLC, Local Project	18,394.00
B.E.T. Construction, L-12-15-05	30,302.62

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

President made first call for anyone from the public wishing to address the Board.

Mr. Terry Gold addressed the Board regarding property he owns at the corner of Gold Drive and Highway 56. Mr. Gold stated that he plans on building condominiums on this property but recently discovered he has to run a waterline along Gold Drive in order to comply with the District's Subdivision Policy. Mr. Gold stated that the road (Gold Drive) was in place when he purchased the property, therefore he did not anticipate having to run a waterline. Mr. Gold asked the Board to grant a variance for this property which would allow him to get water service from Highway 56. After discussion, it was moved by Mr. John Pizzolatto, and seconded by Mr. Bobby Cockerham, to deviate to handle the variance request of Mr. Terry Gold. The motion was unanimously adopted. It was moved by Mr. John Pizzolatto, and seconded by Mr. Stephen Hornsby, to deny the variance request of Mr. Terry Gold. The motion was unanimously adopted.

Second and third calls were announced for anyone from the public wishing to address the Board. None.

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Vincent Celestin, to adopt the following Resolution:

RESOLUTION

WHEREAS, the Consolidated Waterworks District No. 1 entered into a contract agreement with LaGreca Services, Inc. for the Project No. CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg, filed under Entry No. 1561810 in the Terrebonne Parish Courthouse on July 3, 2018, and

WHEREAS, it is necessary to adjust the contract quantities to actual contract quantities installed, to create additional payment items for additional authorized work performed and to adjust the contract time because of differing weather and site conditions, and

WHEREAS, the Project Engineer, All South Consulting Engineers, LLC, has prepared and submitted Change Order No. 2 (Balancing Change Order) for this project which provides for an increase of 105 calendar days in the Contract Time, and which provides for a decrease of \$104,755.68 in the Contract Price, and

WHEREAS, it is the opinion of the Engineer that Change Order No. 2 is fair and reasonable and is in accordance with the Contract Documents and hereby recommends that Change Order No. 2 be approved.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby approve and accept Change Order No. 2 for Project No. CIP-9-16-04 Waterline Replacement Along Bayou Blue Road, Bourg.

THERE WAS RECORDED:

YEAS: 8

NEAS: 0

ABSENT AND NOT VOTING: 1

And the Resolution was declared adopted on this 17th day of June, 2019.

It was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, to adopt the final budget amendments for FYE June 30, 2019. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Lloyd Kern, and seconded by Mr. Charles Brown, to authorize Mr. Mike Sobert, General Manager, to issue a letter to Terrebonne Parish Consolidated Government advising of Waterworks' intent to increase the Power Plant water rate. The motion was unanimously adopted.

Mr. Clifton Stoufflet opened the floor to nominations for the President of the Board.

Mr. Bobby Cockerham nominated Mr. Clifton Stoufflet to serve as President. Mr. Charles Brown nominated Mr. David Mosely as President. Mr. Stoufflet withdrew his acceptance of the nomination. It was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, to close the nominations. The nomination was voted on and unanimously adopted.

Nominations were opened for Vice-President. Mr. Stephen Hornsby nominated Mr. John Pizzolatto to serve as Vice-President. Mr. David Mosely nominated Mr. Charles Brown as Vice-President. Mr. Brown declined the nomination. It was moved by Mr. David Mosely, and seconded by Mr. Vincent Celestin, to close the nominations. The nomination was voted on and unanimously adopted.

Nominations were opened for Secretary. Mr. John Pizzolatto nominated Mr. Chester Voisin to serve as Secretary. With no additional nominations, it was moved by Mr. Bobby Cockerham, and seconded by Mr. Charles Brown, to close the nominations. The nomination was voted on and unanimously adopted.

At 6:22 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

NOTE: Unless otherwise noted, the President abstains from all voting.