

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held June 4, 2018 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Bobby Cockerham
David Mosely Charles Brown, Sr.

Absent: Kenneth Pitre

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

The President announced the opening of the Public Hearing for the Budget for fiscal year ending July 1, 2018 to June 30, 2019.

The President made three calls to the public for anyone who wished to be heard for the Public Hearing for the ensuing Budget of Consolidated Waterworks District No. 1, for fiscal year July 1, 2018 to June 30, 2019. There were none present thus the Public Hearing was declared closed.

Discussion ensued relative to the employee pay adjustments that should be included in the budget. It was moved by Mr. Stephen Hornsby, and seconded by Mr. Bobby Cockerham, to provide a 2% Cost of Living adjustment and a 2% Merit adjustment for fiscal year ending June 30, 2019. The motion passed by majority with Mr. John Pizzolatto voting against. Mr. John Pizzolatto advised that he supports the Cost of Living Adjustment but not the Merit Increase.

It was moved by Mr. Chester Voisin, and seconded by Mr. Charles Brown, to accept the 2018-2019 Budget and adopt the following resolution.

RESOLUTION

WHEREAS, the Consulting Engineer and Administrative Staff and Accountant for the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, has presented a Budget for the fiscal year July 1, 2018 through June 30, 2019; and

WHEREAS, after publication as required by law, a public hearing was held to discuss the Budget on June 4, 2018; and

WHEREAS, this proposed budget has been reviewed by the Members of the Board, the Board's Accountant, the Board's Bonding Attorney, and the Board's Legal Counsel; and

WHEREAS, the Budget reasonably indicates the financial operations of the Board for the fiscal year July 1, 2018 to June 30, 2019; now therefore

BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana that this Budget be accepted and implemented July 1, 2018, and the approved payroll adjustments be implemented with the first full payroll in July 2018.

WHEREON, the motion was put to a vote and the vote thereon was as follows:

YEAS: 6

NAYS: 0

ABSENT: 2

NOT VOTING: 1

and said Resolution was declared adopted on this 4th day of June 2018.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, the minutes of May 21, 2018 were unanimously adopted as written.

Three calls were announced for anyone from the public wishing to address the Board. None.

Representative for MHIA LLC not in attendance.

Representative for Cameron Isles Business Park Unit 1 not in attendance. It was moved by Mr. John Pizzolatto, and seconded by Mr. Bobby Cockerham, to hold this issue over to the next meeting. The motion was unanimously adopted.

At 5:41 p.m., Mr. David Mosely arrived.

Mr. Ed Daigle of USI presented insurance renewals to the Board. Mr. Daigle advised that the Liability Package renewal came in with a 14% reduction in premiums from last year. The Workers' Compensation renewal includes a slight increase due to the increase in the experience modifier. The modifier should come down next year as the one incident causing the increase will drop off the plan. As per the Board's request, Mr. Daigle sought additional quotes for the property insurance. The CNA renewal (current carrier) came in with a 2.4% reduction in premium. Mr. Daigle also obtained a quote from North American Elite XL with several options that would range from 9.8%-18% reduction in premiums. After discussion, and upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. David Mosely, to 1) renew the EDP, Worker's Compensation and Liability Package at a renewal rate of \$300,919.00 effective July 1, 2018, and 2) move the current Property insurance coverage with CNA to North American Elite XL Option 2 excluding the EB coverage (30M Total Limit; \$15M Named Storm; \$10M Earth Movement) for \$211,000.00 effective July 1, 2018. The motion was unanimously adopted.

Mr. Bryan Breaud, Providence Engineering & Design, LLC, reported that bids for Project L-9-15-04 Waterline Replacement Montegut were received on May 23, 2018 as follows:

<u>BIDDER</u>	<u>AMOUNT</u>
Jesse Doiron, Inc.	\$256,906.65
LA Contracting Enterprise, LLC	\$259,353.00
Wallace C. Drennan, Inc.	\$339,290.80

Upon recommendation of staff, it was moved by Stephen Hornsby, and seconded by Vincent Celestin, to adopt the following Resolution:

A resolution awarding and authorizing the signing of the Construction Contract for Consolidated Waterworks District No. 1, Project No. L-9-15-04, Waterline Replacement - Victor LeBoeuf Street, Cross Street and Price Street, Montegut, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Consolidated Waterworks District No. 1 did receive construction bids on Consolidated Waterworks District No. 1, Project No. L-9-15-04, Waterline Replacement - Victor LeBoeuf Street, Cross Street and Price Street, Montegut, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by Jesse Doiron, Inc., Morgan City, Louisiana, in the total Base Bid amount of \$256,906.65, and

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Waterworks District No. 1 award the construction contract to Jesse Doiron, Inc., Morgan City, Louisiana, in the total Base Bid amount of \$256,906.65, and the ENGINEER, Providence Engineering and Design, LLC, has recommended the award to Jesse Doiron, Inc., and

BE IT FURTHER RESOLVED that the President of Consolidated Waterworks District No. 1, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Consolidated Waterworks District No. 1 with Jesse Doiron, Inc., upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the resolution was declared adopted on this 4th day of June 2018.

Mr. Walt Medley, All South Consulting Engineers, reported that bids for Project CIP-9-16-04 Waterline Replacement Along Bayou Blue Road were received May 30, 2018 as follows:

<u>BIDDER</u>	<u>AMOUNT</u>
LaGreca Services, Inc.	\$ 920,083.51
National Construction Management Consultants, LLC	\$1,027,550.00
LA Contracting Enterprise, LLC	\$1,219,825.00
Command Construction, LLC	\$1,295,800.00
Wallace C. Drennan, Inc.	\$1,796,455.00

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. David Mosely, to adopt the following Resolution:

A resolution awarding and authorizing the signing of the Construction Contract for Consolidated Waterworks District No. 1, Project No. CIP-9-16-04 Waterline Replacement Along Bayou Blue Road, Bourg, Louisiana and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Consolidated Waterworks District No. 1 did receive construction bids on Consolidated Waterworks District No. 1, Project No. CIP-9-16-04 Waterline Replacement Along Bayou Blue Road, Bourg, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by LaGreca Services, Inc., Schriever, Louisiana, in the total Base Bid amount of \$920,083.51, and

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Waterworks District No. 1 award the construction contract to LaGreca Services, Inc., Schriever, Louisiana, in the total Base Bid amount of \$920,083.51, and the ENGINEER, All South Consulting Engineers, has recommended the award to LaGreca Services, Inc., and

BE IT FURTHER RESOLVED that the President of Consolidated Waterworks District No. 1, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Consolidated Waterworks District No. 1 with LaGreca Services, Inc., upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the resolution was declared adopted on this 4th day of June 2018.

At 6:10 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.