

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held June 3, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Clifton Stoufflet, President	Stephen Hornsby
	John Pizzolatto, Vice-President	Vincent Celestin
	Chester Voisin, Secretary	Bobby Cockerham
	David Mosely	Charles Brown, Sr.
		Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. John Pizzolatto, followed by the Pledge of Allegiance and Roll Call.

The meeting was conducted by Mr. John Pizzolatto, Vice-President.

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to open the Public Hearing for the Budget for fiscal year ending July 1, 2019 to June 30, 2020. The motion was unanimously adopted.

The President made three calls to the public for anyone who wished to be heard for the Public Hearing for the ensuing Budget of Consolidated Waterworks District No. 1, for fiscal year July 1, 2019 to June 30, 2020. There were none present.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Chester Voisin, to close the Public Hearing. The motion was unanimously adopted.

It was moved by Mr. Vincent Celestin, and seconded by Mr. Stephen Hornsby, to accept the 2019-2020 Budget and adopt the following resolution.

### **RESOLUTION**

*WHEREAS, the Consulting Engineer and Administrative Staff and Accountant for the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, has presented a Budget for the fiscal year July 1, 2019 through June 30, 2020; and*

*WHEREAS, after publication as required by law, a public hearing was held to discuss the Budget on June 3, 2019; and*

*WHEREAS, this proposed budget has been reviewed by the Members of the Board, the Board's Accountant, the Board's Bonding Attorney, and the Board's Legal Counsel; and*

*WHEREAS, the Budget reasonably indicates the financial operations of the Board for the fiscal year July 1, 2019 to June 30, 2020; now therefore*

*BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana that this Budget be accepted and implemented July 1, 2019, and the approved payroll adjustments be implemented with the first full payroll in July 2019.*

*WHEREON, the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 8*

*NAYS: 0*

*ABSENT: 0*

*NOT VOTING: 1*

*and said Resolution was declared adopted on this 3<sup>rd</sup> day of June 2019.*

Upon motion by Mr. David Mosely, and seconded by Mr. Bobby Cockerham, the minutes of May 20, 2019 were unanimously adopted as written.

Three calls were announced for anyone from the public wishing to address the Board. None.

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Bobby Cockerham, to adopt the following Resolution:

*A resolution providing for the approval of Change Order No. 1 to the Construction Agreement between Owner and Contractor for Project No. L-12-15-05, Office Renovations Phase II, Terrebonne Parish, Louisiana.*

*WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated October 2, 2018 with B.E.T. Construction, Inc. for Project No. L-12-15-05 Office Renovations, Phase II, Terrebonne, Louisiana; and*

*WHEREAS, it is necessary to balance the quantities of the construction items utilized on this project, being increases or decreases and/or adding items or omitting certain items that were not utilized; and*

*WHEREAS, this change order will decrease the contract by \$6,086.19, making the total contract amount \$676,867.81; and*

*WHEREAS, it is the recommendation of the OWNER's Staff that said Plan Change No. 1 be approved and accepted.*

**NOW, THEREFORE BE IT RESOLVED** that the Board of Consolidated Waterworks District No. 1, does hereby authorize its President, Clifton J. Stoufflet, to execute Change Order No. 1 to the Agreement between Owner and Contractor for Project No. L-12-15-05, Office Renovations Phase II, Terrebonne Parish, Louisiana.

*WHEREUPON, the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED:*

*YEAS: 8*

*NAYS: 0*

*ABSENT AND NOT VOTING: 1*

*And the resolution was declared adopted on this 3<sup>rd</sup> day of June 2019.*

Upon recommendation of staff, it was moved by Mr. Bobby Cockerham, and seconded by David Mosely, to adopt the following Resolution:

*A resolution providing for the approval of Change Order No. 1 to the Construction Agreement between Owner and Contractor for Project No. L-1-16-02, Office Roof Replacement, Terrebonne Parish, Louisiana.*

*WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated October 2, 2018 with MorCore Roofing, LLC for Project No. L-1-16-02 Office Roof Replacement, Terrebonne, Louisiana; and*

*WHEREAS, it is necessary to balance the quantities of the construction items utilized on this project, being increases or decreases and/or adding items or omitting certain items that were not utilized; and*

*WHEREAS, this change order will decrease the contract by \$10,716.68, making the total contract amount \$179,558.32; and*

*WHEREAS, it is the recommendation of the OWNER's Staff that said Plan Change No. 1 be approved and accepted.*

**NOW, THEREFORE BE IT RESOLVED** that the Board of Consolidated Waterworks District No. 1, does hereby authorize its President, Clifton J. Stoufflet, to execute Change Order No. 1 to the Agreement between Owner and Contractor for Project No. L-1-16-02, Office Roof Replacement, Terrebonne Parish, Louisiana.

*WHEREUPON, the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED:*

*YEAS: 8*

*NAYS: 0*

*ABSENT AND NOT VOTING: 1*

*And the resolution was declared adopted on this 3<sup>rd</sup> day of June 2019.*

Upon recommendation of staff, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Chester Voisin, to authorize the advertisement to receive bids for Project L-4-17-01 Replace Water Mains Along Palm Avenue on July 10, 2019 at 2:00 pm at the District's office. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. David Mosely, and seconded by Mr. Vincent Celestin, to authorize the advertisement to receive bids for Project SPN-H.010890 Hollywood Road Roundabout on July 10, 2019 at 2:00 pm at the District's office. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. David Mosely, to authorize the advertisement to receive bids for Project SPN-H.001498 Waterline Replacement Under Company Canal Road on July 10, 2019 at 2:00 pm at the District's office. The motion was unanimously adopted.

As per the Board's request at a previous meeting, Mr. David Norman, Legal Advisor, gave his opinion on property insurance requirements and purchasing of plaques and/or gifts for retirees or other purposes.

Mrs. Mary Trahan, Operations Manager, gave a presentation to the Board relative to work scheduling procedures and methods of analyzing existing pipe for replacement.

At 6:36 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President

NOTE: Unless otherwise noted, the President abstains from all voting.