



working on his meter. Mr. Michael Sobert, General Manager, reported that he had spoken with Mr. Brown about the bill. Mr. Sobert stated that Waterworks personnel went out for a billing re-read on or around March 19. The reading was found to be correct. No work was done on the meter. Mr. Sobert also stated that the Waterworks employee noted a camper was on the property and connected to the water service. Mr. Chester Voisin asked Mr. Sobert to investigate the matter further and report back at the next meeting.

Two more calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, that conditional approval of a waterline layout be granted to PD-02-20-01 Mulberry School Waterline Loop, Phases A & B, for an 8" waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, to approve Change Order #1 for Project SPN-H.001498 Waterline Replacement Under Company Canal for a decrease of \$905.61. The motion was unanimously adopted.

It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, to adopt the following Resolution:

*A Resolution providing approval of Amendment No. 1 to the Engineering Agreement dated June 4, 2018 for "Project No. H.001498, Waterline Replacement under Company Canal, Terrebonne Parish, Louisiana".*

*WHEREAS, Consolidated Waterworks District No. 1 (OWNER) did enter into an original engineering agreement with Providence Engineering and Design, LLC (ENGINEER) dated June 4, 2018, recordation number 1559747 for "Project No. H.001498, Waterline Replacement under Company Canal, Terrebonne Parish, Louisiana", and*

*WHEREAS, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic and Additional Services, and*

*WHEREAS, Providence Engineering and Design, LLC incurred additional costs because the project is being funded by Louisiana Department of Transportation and Development (LA DOTD), and*

*NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, that the Board hereby approves Amendment No. 1 for the increased limitation of cost for Additional Services in the amount of \$8,214.00 for LA DOTD Coordination.*

*WHEREUPON, the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 6*

*NAYS: 0*

*ABSENT AND NOT VOTING: 3*

*and the Resolution was declared adopted this 18<sup>th</sup> day of May 2020.*

It was moved by Mr. Stephen Hornsby, and seconded by Mr. Vincent Celestin, to declare items/vehicles as Surplus Property. The list is made part of these minutes hereto. The motion was unanimously adopted.

It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to approve the engagement with Lewis & Ellis for actuarial services in accordance with GASB 75 Valuation for fiscal years ending June 30, 2020 and June 30, 2021. The motion was unanimously adopted.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Charles Brown, to authorize the advertisement for bids to be received for Automated Meters on June 10, 2020 at 2:00 pm at the District's office. The motion was unanimously adopted.

It was moved by Mr. Stephen Hornsby, and seconded by Mr. Chester Voisin, to authorize the advertisement to receive Fiscal Agent Proposals on July 8, 2020 at 2:00 pm at the District's office. The motion was unanimously adopted.

Ms. Cecilia Norman, Chief Administrative Officer, presented the proposed budget for Fiscal Year Ending June 30, 2021. Ms. Norman briefly went over the Budget and advised that this budget would allow the District to meet its parity obligations. The budget includes a 2% COLA to salaries. Ms. Norman asked the Board to review the proposed budget and contact her with any questions or comments.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, that the Staff be authorized to advertise for a Public Hearing to be held June 15, 2020 on the ensuing budget of Consolidated Waterworks District No. 1 for fiscal year July 1, 2020 to June 30, 2021. The motion was unanimously adopted.

Evaluation forms for the General Manager were given to the Board Members. The evaluation will be done at the June 15, 2020 meeting.

At 6:22 P.M, there being no further business to come before the Board, it was moved by Mr. Vincent Celestin, and seconded by Mr. Clifton Stoufflet, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President

NOTE: Unless otherwise noted, the President abstains from all voting.