

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held May 17, 2021 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin
John Pizzolatto, Vice-President Charles Brown, Sr.
Clifton Stoufflet, Secretary Teri Chatagnier
Stephen Hornsby Kenneth Ellender

Absent: Wilbert Thomas

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

Mr. Kenneth Ellender was sworn in by Mr. David Norman, Legal Advisor, as a new member of the Board of Commissioners representing District 3.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, the minutes of May 3, 2021 were unanimously adopted as written.

Upon motion by Mr. Stephen Hornsby, and seconded by Mr. Clifton Stoufflet, the Financial Reports for April 2021 were unanimously accepted as presented.

Mr. David Waitz, Waitz Engineering & Surveying, Inc., reported as follows

1. *Project No. CIP-9-18-03 Effluent Line – Schriever Water Treatment Plant to Bayou Lafourche*
We are working on obtaining necessary rights-of-way.

Mr. Brandon Arceneaux, All South Consulting Engineers, reported as follows:

1. *Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd.*
Construction is underway.

Mr. Shane Guin, High Tide Consultants, LLC, reported as follows:

1. *Project No. L-7-20-04 Montegut Waterline Replacement.*
Coordination with an arborist to address the multiple large live oak and other trees along the waterline routing. Continued coordination with utilities and development of the construction documents. We will be coordinating with staff for an upcoming bid date in June.

The following bills were presented for payment:

Cabot Norit Americas, Inc., GAC as per bid	174,000.00
High Tide Consultants, LLC, Local Project	22,456.30

Three calls were announced for anyone from the public wishing to address the Board. None.

Mr. Mike Sobert, General Manager, reported that two leaks have been discovered on the 24" transmission line that runs from Williams Street Pump Station across the Intracoastal Canal to the South Terrebonne Standpipe. One of the leaks is on the section that runs through the Intracoastal Canal and the other is in the marsh. Mr. Sobert advised that this line feeds 16,000 customers. Staff requested that an Emergency be declared and Providence Engineering & Design, LLC be hired to engineer the replacement of the line. It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, to declare that an emergency exists as a result of two separate leaks discovered on the 24" transmission line from Williams Street Pump Station to the South Terrebonne Standpipe; furthermore, Providence Engineering & Design, LLC should be hired to engineer the replacement project. The motion was unanimously adopted

Mr. Jacob Prosperie, Chief Engineer, reported that the property the Klondyke Elevated Tank sits on is not large enough to accommodate work crews, etc. There is a small piece of property adjacent to it that would allow access to the tank and space to work. Waterworks had an appraisal done on the property and it was valued at \$15,000. The landowners have agreed to sell this piece to Waterworks at the appraised value. It was moved by Mr. Stephen Hornsby, and seconded by Mr. John Pizzolatto, to authorize the purchase of the land for the Klondyke Elevated Tank for \$15,000. The motion was unanimously adopted, and the appraisal is made a part of the minutes hereto.

Mr. Clifton Stoufflet, Chairman of the Salary, Benefit & Insurance Committee, reported that the committee held a meeting at 5:00 p.m. this date. Mr. Ed Daigle, USI Agent, presented the Worker’s Compensation, Property and Liability renewal quotes for 2020-2021. The committee moved to recommend to the full Board that the following be approved for the policy year 2021-2022: 1) Worker’s Compensation – Summit \$80,596, 2) Property – Tokio Marine \$235,615, and 3) Liability – Tokio Marine \$175,689. It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin to accept the recommendation of the Salary, Benefit & Insurance Committee. The motion was unanimously adopted.

Mr. Jacob Prosperie reported that bids were received for Project L-4-21-03 Bayou Cane Fire Protection District Hydrant Installation as follows:

Item	Cimsco, Inc		Ferguson	
	Unit Price	Total	Unit Price	Total
A - 8 Inch Diameter DR18 C-900 PVC Pipe for Potable Water	\$ 12.87	\$ 6,435.00	\$ 12.60	\$ 6,300.00
B - 3-Way Red Fire Hydrant Assembly 3.5 FT Bury	\$ 1,796.00	\$ 14,368.00	\$ 1,844.00	\$ 14,752.00
C - 6” Hot Tap Sleeve for 12” Diameter AC Pipe with Gasket and Bolts	\$ 679.00	\$ 2,716.00	\$ 900.00	\$ 3,600.00
D - 6” Hot Tap Sleeve for 6” Diameter AC pipe with Gasket and Bolts	\$ 555.00	\$ 555.00	\$ 715.00	\$ 715.00
E - 6” Hot Tap Sleeve for 6” Diameter CI pipe with Gasket and Bolts	\$ 535.00	\$ 1,070.00	\$ 715.00	\$ 1,430.00
F - 6” Hot Tap Sleeve for 8” Diameter CI pipe with Gasket and Bolts	\$ 570.00	\$ 570.00	\$ 725.00	\$ 725.00
G - 6 Inch Flange X Mechanical Joint Gate Valve for Hot Tap Installation	\$ 568.22	\$ 4,545.76	\$ 800.00	\$ 6,400.00
H - 6 Inch Diameter Solid X Swivel Adapter 12 Inch Length with Gaskets and Bolts	\$ 206.00	\$ 2,060.00	\$ 147.00	\$ 1,470.00
I - 8 Inch Hot Tap Sleeve for 8 Inch Diameter CI Pipe with Gasket and Bolts	\$ 698.69	\$ 698.69	\$ 898.00	\$ 898.00
J - 8 Inch Diameter Flange X Mechanical Joint Gate Valve for Hot Tap Installation	\$ 891.00	\$ 891.00	\$ 1,176.00	\$ 1,176.00
K - 8 Inch Mechanical Joint X 6 Inch Swivel Tee with Gasket and Bolts	\$ 184.00	\$ 368.00	\$ 181.00	\$ 362.00
L - 6 Inch Diameter Mechanical Joint Gate Valve	\$ 565.00	\$ 1,130.00	\$ 915.00	\$ 1,830.00
M - 8 Inch Mega-Lug for C-900 PVC with Gasket and Bolts	\$ 88.00	\$ 528.00	\$ 68.00	\$ 408.00
N - 8 Inch Diameter Mechanical Joint Plug with Gasket and Bolts	\$ 104.00	\$ 104.00	\$ 90.00	\$ 90.00
O - 8 Inch Diameter Mechanical Joint 22.5 Degree Bend	\$ 78.00	\$ 78.00	\$ 90.00	\$ 90.00
P - 8 Inch Diameter Clamp On Pipe Restrainer	\$ 62.00	\$ 620.00	\$ 77.00	\$ 770.00

*Highlighted Cells indicate lowest Responsive bidder

It was moved by Mr. Charles Brown, and seconded by John Pizzolatto, to award each item to the lowest responsive bidder. The motion was unanimously adopted.

Mr. Mike Sobert, reported that Chemical Bids were received on May 5, 2021. After reviewing the bids, staff recommends awarding each chemical to the lowest responsive bidder. He advised that all bids are for two (2) year contracts except Item “H” which is for one (1) year. It was moved by Mr. Vincent Celestin, and seconded by Mr. Clifton Stoufflet, to award the Chemical Bids to each lowest responsive bidder as per the attached listing. The motion was unanimously adopted. The Bid List is made a part of these minutes hereto.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, to enter Executive Session to discuss the case entitled “Joann M. Mosely vs. No. C-138015 Arch Insurance Company, et al”, 17th JDC. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to return to the regular order of business. The motion was unanimously adopted.

Mr. Clifton Stoufflet, Secretary, announced that a Special Meeting will be held on May 25, 2021 for the Annual Performance Evaluation of the General Manager.

At 6:32 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Stephen Hornsby, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President