

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held May 15, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Al Badaeux, President Stephen Hornsby  
Clifton Stoufflet, Vice-President Vincent Celestin  
Chester Voisin, Secretary Kenneth Pitre  
John Pizzolatto  
Bobby Cockerham

Absent : David Mosely

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Stephen Hornsby, and seconded by Mr. Vincent Celestin, the minutes of May 1, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, the Financial Report for April 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*  
Contract documents were recorded with Clerk's office on May 2, 2017. Notice to Proceed was issued to Contractor on May 4, 2017. The contract time will commence on Wednesday, May 17, 2017 and the anticipated completion date is September 25, 2017.

Mr. Clay Breaud, with Providence Engineering and Design, LLC, reported as follows.

1. *Project L-1-15-01, Waterline Replacement Under Intracoastal Waterway (Lower Bayou Blue)*  
Waterline is complete. Substantial Completion inspection was held on April 4<sup>th</sup>.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows.

1. *Project CIP-1-14-02, 30" Water Transmission Line Hwy 90 From Bayou Blue to La Hwy 311*  
Lien Period has expired. Contractor has provided a clear lien certificate with a lien bond for the one lien filed by Lagreca Services. Recommend acceptance of C.O. #2. Contractor has requested retainage but have not yet forwarded to district as of May 3, 2017.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*  
Staff is working on citizen notification letter, the town hall meeting date/time and the GIS location of the existing 4" CI waterline. Once these items are received, engineer can initiate action on project.

The following bills were presented for payment.

Milford & Associates, Inc., CIP Projects	49,896.00
All South Consulting Engineers, LLC, CIP Project	890.56
La Contracting Enterprise LLC, L-1-15-01	16,399.84

It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls announced for public wishing to address the Board. None

Ms. Ofelia Gallardo-Gonzalez, 153 Merlin Street, addressed the Board regarding a service line leak that resulted in a \$1,800 water bill. The meter for this residence is located on 227 Fairlane Drive as a result of a variance granted to the homeowner in 2012. The water from the leak was going into a culvert, therefore the tenants (Gallardo-Gonzalez) didn't notice it until there was very low water pressure in the home. During discussions, it was suggested that the landowner, Dale Dupuis, Jr., should be responsible for the bill. After discussion, it was moved by Mr. Kenneth Pitre, and seconded by Mr. Stephen Hornsby, to authorize staff to negotiate with customer and landowner for the payment of the bill; furthermore, staff is authorized to do an adjustment no greater than production cost. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Bobby Cockerham, that final approval be granted to Parkwood Place Subdivision, and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

It was moved by Mr. Bobby Cockerham, and seconded by Mr. Stephen Hornsby, to change the order of the Agenda to handle Item 7C later in the meeting. The motion was unanimously adopted.

Mr. Michael Lecompte, Plant Superintendent, advised that chemical bids were received on May 3, 2017 and staff recommends awarding the chemical bids, Proposals A – I, to the lowest qualified bidders. Mr. Lecompte reported that the current vendor for Item J provided four unsolicited alternate bids. It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to award Proposals A - I to the lowest qualified bidders and to table the award of Item J until the next Board Meeting. The motion was unanimously adopted. A copy of the bid tabulation is made part of these minutes hereto

Upon recommendation of staff, it was moved by Mr. Kenneth Pitre, and seconded by Mr. Clifton Stoufflet, to declare the attached list of property as Surplus and to authorize including this surplus property in the Parish's June 17, 2017 Auction. The motion was unanimously adopted and the list is made a part of these minutes hereto.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to return to Item 7C on the Agenda. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to adopt the following Resolution:

#### *RESOLUTION*

*A resolution authorizing the Final & Equalizing Change Order for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311.*

*WHEREAS, the District strives to provide safe potable drinking water to the residents of Terrebonne Parish in a prudent manner; and;*

*WHEREAS, the District did enter into a construction contract with Byron E. Talbot Contractor, Inc., on March 30, 2015, for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311, filed for record in the Terrebonne Parish Courthouse, Entry # 1477080, for 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311 within the district, and;*

*WHEREAS, the Final & Equalizing Change Order provides for an adjustment of contract quantities, and;*

*WHEREAS, line item S-1 is for 36" HDPE SDR-11 paid open cut with bedding 30" C-905 rate (Overshot HDD), and;*

*WHEREAS, line item S-2 is for 36" HDPE SDR 11 (Acadian Gas HDD), and;*

*WHEREAS, LA DHH is requiring a backflow prevention device and piping in order to gain potable water for the purposes of flushing and testing, and;*

*WHEREAS, to install the flowmeter, backflow prevention device and piping at Highway 24 will require a contractual increase of (\$9,658.37) nine thousand six hundred fifty-eight dollars and thirty-seven cents, and;*

*WHEREAS, to install the 4" Flowmeter, Backflow Preventer and piping near Highway 311 will require a contractual increase of (\$6,352.16) six thousand three hundred fifty-two dollars and sixteen cents, and;*

*WHEREAS, to install District requested Flush Points to the West and East side of the project, and;*

*WHEREAS, to install the Flush Point to the West and East side will require a contractual increase of (\$16,250.00) sixteen thousand two hundred fifty dollars and zero cents, and;*

*WHEREAS, provide for an adjustment of the East Flush Point and relocation of the air release valves on Mr. Olivier's property per the property owner's request will require a contractual increase of (\$3,500.00) three thousand five hundred dollars and zero cents, and;*

*NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby authorize the President of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, to sign the Final & Equalizing*

*Change Order on behalf of the District a construction contract with Byron E. Talbot Contractor, Inc., Thibodaux, LA for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311.*

*WHEREUPON the motion was put to a vote and the vote thereon was as follows:*

*THERE WAS RECORDED:*

*YEAS:- 6*

*NAYS:- 1 (Pizzolatto)*

*ABSENT AND NOT VOTING:- 2*

*And the Resolution was declared adopted on this 15<sup>th</sup> day of May, 2017.*

It was moved by Mr. Bobby Cockerham, and seconded by Mr. Clifton Stoufflet, to schedule a Special Meeting for Monday, May 22, 2017 for the Performance Evaluation of the General Manager. The motion was unanimously adopted.

At 6:25 P.M, there being no further business to come before the Board, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President