

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 15, held April 1, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Bobby Cockerham
Charles Brown, Sr.

Absent: David Mosely Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Stephen Hornsby, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Stephen Hornsby, the minutes of April 1, 2019 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, the Financial Report for March 2019 was unanimously accepted as presented.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Servitude documents signed 12/13/18. Preliminary drawings are complete. Permit drawings are complete and have been submitted. 95% final plans submitted to staff for review. Corps Permit received.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
All new 12" C-900 PVC waterline has been installed. We anticipate the contractor will be substantially complete by mid-April, weather notwithstanding.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Project recommended for acceptance of Substantial Completion. Punch list items are being completed. Owner furniture, fixtures and equipment being installed.
2. *Project No. L-1-16-02 Office Roof Replacement*
Project recommended for acceptance of Substantial Completion. Punch list items are being addressed and should be completed by end of next week.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
Reviewing contractor submitted Change Order.

Mr. Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
The contractor has completed all blasting and coating of the tank and piping. The fencing Sub has started work on fencing the property.

Mr. Nicholas Matherne, APTM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*
Surveying complete. Currently in preliminary design, scheduled to be completed 4/17/19.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

1. *Project No. SPN H.010890 Hollywood Road Roundabout*
Preliminary design complete and finalizing design plans.

The following bills were presented for payment.

Calgon Carbon Corporation, GAC Replacement	179,400.00
Hancock Bank, Debt Service	421,956.26
Dept of Health & Hospitals, DWRLF Debt Service	44,411.64
Milford & Associates, Inc., Local Project	2,774.00
D& M Tank LLC, L-6-17-02	66,839.40
B.E.T. Construction, L-12-15-05	58,871.02
LA Contracting Enterprise LLC, SPN-H.008411	4,827.39
Lagreca Services, Inc., CIP-9-16-04	155,616.44

It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, that conditional approval of a waterline layout be granted to PD-04-19-02 Heritage Manor of Houma, for an 8" waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to adopt the following Resolution:

A Resolution for the acceptance of work performed by B.E.T. Construction, Inc. in accordance with the Certificate of Substantial Completion for the Project No. L-12-15-05, Office Renovations, Phase II, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated October 2, 2018 with B.E.T. Construction, Inc. for Project No. L-12-15-05 Office Renovations, Phase II, Terrebonne, Louisiana.

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Architect and Contractor and found to be substantially complete, and

WHEREAS, the Architect for this project, Houston J. Lirette, Jr., recommends the acceptance of the substantial completion.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1568952 of the records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Architect, Houston J. Lirette, Jr., and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: 6

NAYS: 0

ABSENT AND NOT VOTING: 3

And the Resolution was declared adopted this 15th day of April 2019.

Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, to adopt the following Resolution

A Resolution for the acceptance of work performed by MorCore Roofing, LLC in accordance with the Certificate of Substantial Completion for the Project No. L-1-16-02, Office Roof Replacement, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated October 2, 2018 with MorCore Roofing, LLC for Project No. L-1-16-02 Office Roof Replacement, Terrebonne, Louisiana.

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Architect and Contractor and found to be substantially complete, and

WHEREAS, the Architect for this project, Houston J. Lirette, Jr., recommends the acceptance of the substantial completion.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1568953 of the records of Terrebonne Parish, Louisiana, and

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THERE WAS RECORDED:

YEAS: 6

NAYS: 0

ABSENT AND NOT VOTING: 3

And the Resolution was declared adopted this 15th day of April 2019.

It was moved by Mr. Charles Brown, and seconded by Mr. Stephen Hornsby, that the Staff be authorized to advertise for a Public Hearing to be held June 3, 2019 on the ensuing budget of Consolidated Waterworks District No. 1 for fiscal year July 1, 2019 to June 30, 2020. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to approve the Drinking Water Week Proclamation to be presented to the Parish President and Council for adoption at their April 24, 2019 meeting. The motion was unanimously adopted.

At 6:05 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Stephen Hornsby, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

NOTE: Unless otherwise noted, the President abstains from all voting.