

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held March 20, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Al Badaeux, President Stephen Hornsby
Clifton Stoufflet, Vice-President Vincent Celestin
Chester Voisin, Secretary Kenneth Pitre
David Mosely John Pizzolatto
Bobby Cockerham

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Bobby Cockerham, the minutes of March 6, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for February 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project No. CIP-9-12-08, 8" and 12" Water Main Replacement along Willard Avenue*
The District has paid the Contractor his retainage on this project and we have submitted all forms and correspondence to EPA. We shall await their review of the close-out documentation and furnish any requested information.
2. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*
Bids were received on February 22, 2017 and upon evaluating the 2 bids submitted, it has been determined and is hereby recommended that this project be awarded to Norris & Boudreaux LLC in the amount of \$644,323.68 which is inclusive of the Base Bid, Alternate 1, 2 and 3.

Mr. Clay Breaud, with Providence Engineering and Design, LLC, reported as follows.

1. *Project CIP-1-14-01, 36" Water Transmission Main from Schriever Water Plant Along Bayou Blue to US Hwy 90*
Punch list is complete.
3. *Project L-1-15-01, Waterline Replacement Under Intracoastal Waterway (Lower Bayou Blue)*
Tie-in is complete on Weeks Marine side. Pressure test and health samples have passed. Contractor to make tie-in on Main Iron Works side on March 15, 2017.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows.

1. *Project CIP-1-14-02, 30" Water Transmission Line Hwy 90 From Bayou Blue to La Hwy 311*
Project is in clear lien period. Per staff meeting of February 16, 2017, the change orders were consolidated into a single Final Equalizing C.O. and submitted to staff on February 23, 2017. The Amendment to the Engineering Agreement was submitted to staff on February 15, 2017.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Preparing letters to send to landowners notifying them of upcoming project.

The following bills were presented for payment.

All South Consulting Engineers, LLC, CIP Project	2,371.68
Milford & Associates, Inc., CIP Project	59,796.00
Milford & Associates, Inc., CIP Project	12,135.50
Corona Environmental Consulting LLC, CIP Project	675.00

David Waitz Engineering, Inc., CIP Project	6,581.34
SJ Louis Construction of Texas, Ltd, CIP-9-14-01	15,000.00
Providence/GSE Associates, LLC, Local Project	1,407.00
Houston Lirette, Jr., Architect, Local Project	4,086.52
IDModeling, Inc., L-12-16-04	8,222.00
LA Contracting Enterprise LLC, L-1-15-01	27,503.37

It was moved by Mr. Chester Voisin, and seconded by Mr. Kenneth Pitre, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

First call made for public wishing to address the Board.

Mr. Kevin Rizzo, T. Baker Smith, Inc., addressed the Board requesting Final Approval for Magellan Midstream Partners, LLP. Mr. Mike Sobert, General Manager, reported that all outstanding items had been completed as of this meeting.

It was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to deviate from the regular order of business to handle the Final Approval request for Magellan Midstream Partners, LLP. With no objection from the public, the motion was unanimously adopted. Upon recommendation of staff, it was moved by Mr. Kenneth Pitre, and seconded by Mr. David Mosely, that final approval be granted to Magellan Midstream Partners, LLC, and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted. It was moved by Mr. Kenneth Pitre, and seconded by Mr. Clifton Stoufflet, to return to the regular order of business. The motion was unanimously adopted.

Second and third calls announced for public wishing to address the Board. None

Mrs. Melanie Caillouet, Providence Engineering & Design, LLC, addressed the Board regarding the Annual Consulting Engineering Report. Mrs. Caillouet highlighted areas of interest in the report. Mrs. Caillouet reported that the final increase of the 2012 Rate Structure was July 2016, therefore there is no rate increase set for next fiscal year. It was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to deviate from the regular order of business to authorize a Rate Study. With no objection from the public, the motion was unanimously adopted. It was moved by Mr. Stephen Hornsby, and seconded by Mr. David Mosely, to authorize Providence Engineering & Design, LLC to perform a Water Rate Study with an upset limit of \$10,000. The motion was unanimously adopted. It was moved by Mr. Kenneth Pitre, and seconded by Mr. Clifton Stoufflet, to return to the regular order of business. The motion was unanimously adopted. It was moved by Mr. John Pizzolatto, and seconded by Mr. Chester Voisin, to accept the Annual Consulting Engineering Report for year ending June 30, 2016. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Clifton Stoufflet, that final approval be granted to North Eagle Lake Drive Extension, and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

Mr. David Waitz reported that bids were received on February 22, 2017 for Project CIP-9-12-06 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane as follows:

<u>BIDDER</u>	<u>BASE</u>	<u>ALT 1</u>	<u>ALT 2</u>	<u>ALT 3</u>
Hawkmoon Construction Services, LLC	225,575.00	212,910.00	226,957.50	71,810.00
Norris & Boudreaux Contractors, LLC	179,980.64	187,935.99	214,369.73	62,037.32

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Kenneth Pitre, to adopt the following Resolution:

A resolution awarding and authorizing the signing of the Construction Contract for Consolidated Waterworks District No. 1, Project No. CIP-9-12-06, 12" Near Gabasse Street (Site 1) Base Bid, 12" Tunnel Blvd. Extension (Site 2) Additive Alternative Bid No. 1 (Alt. No. 1), 12" on Dunn Street (Site 3) Additive Alternative Bid No. 2 (Alt. No. 2), 8" Near Smith Lane (Site 4) Additive Alternative Bid No. 3 (Alt. No. 3), Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Consolidated Waterworks District No. 1 did receive construction bids on Consolidated Waterworks District No. 1, Project No. CIP-9-12-06, 12" Near Gabasse Street (Site 1) Base Bid, 12" Tunnel Blvd. Extension (Site 2) Additive Alternative Bid No. 1 (Alt. No. 1), 12" on Dunn Street (Site

3) Additive Alternative Bid No. 2 (Alt No. 2), 8" Near Smith Lane (Site 4) Additive Alternative Bid No. 3 (Alt. No. 3), Terrebonne Parish, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by Norris & Boudreaux Contractors, L.L.C. in the overall amount of \$644,323.68, and

NOW, THEREFORE, BE IT RESOLVED that the Consolidated Waterworks District No. 1 award the construct contract to Norris & Boudreaux Contractors, L.L.C. in the overall amount of \$644,323.68, and the ENGINEER, David A. Waitz Engineering and Surveying, Inc., has recommended the award to Norris & Boudreaux Contractors, L.L.C., and

BE IT FURTHER RESOLVED that the President of Consolidated Waterworks District No. 1, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Consolidated Waterworks District No. 1 with Norris & Boudreaux Contractors, L.L.C., upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contactor to commence construction of the project,

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: 8

NAYS: 0

ABSENT AND NOT VOTING: 1

And the resolution was declared adopted on this 20th day of March, 2017.

Mr. Gene Milford requested approval of a Final and Equalizing Change Order for Project CIP-1-14-02, 30" Waterline Along La Hwy 90 from La Hwy 311 to La Hwy 316. The Change Order would increase the total contract price by \$52,810.53. No additional days were added to the contract time. After discussion, it was moved by Mr. Chester Voisin, and seconded by Mr. David Mosely, to adopt the following Resolution:

A resolution authorizing the Final & Equalizing Change Order for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311.

WHEREAS, the District strives to provide safe potable drinking water to the residents of Terrebonne Parish in a prudent manner, and;

WHEREAS, the District did enter into a construction contract with Byron E. Talbot Contractor, Inc., on March 30, 2015, for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311, filed for record in the Terrebonne Parish Courthouse, Entry # 1477080, for 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311 within the district, and;

WHEREAS, the Final & Equalizing Change Order provides for an adjustment of contract quantities, and;

WHEREAS, line item S-1 is for 36" HDPE SDR-11 paid open cut with bedding 30" C-905 rate (Overshot HDD), and;

WHEREAS, line item S-2 is for 36" HDPE SDR 11 (Acadian Gas HDD), and;

WHEREAS, LA DHH is requiring a backflow prevention device and piping in order to gain potable water for the purposes of flushing and testing, and;

WHEREAS, to install the flowmeter, backflow prevention device and piping at Highway 24 will require a contractual increase of (\$9,658.37) nine thousand six hundred fifty-eight dollars and thirty-seven cents, and;

WHEREAS, to install the 4" Flowmeter, Backflow Preventer and piping near Highway 311 will require a contractual increase of (\$6,352.16) six thousand three hundred fifty-two dollars and sixteen cents, and;

WHEREAS, to install District requested Flush Points to the West and East side of the project, and;

WHEREAS, to install the Flush Point to the West and East side will require a contractual increase of (\$16,250.00) sixteen thousand two hundred fifty dollars and zero cents, and;

WHEREAS, provide for an adjustment of the East Flush Point and relocation of the air release valves on Mr. Olivier's property per the property owner's request will require a contractual increase of (\$3,500.00) three thousand five hundred dollars and zero cents, and;

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby authorize the President of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, to sign the Final & Equalizing Change Order on behalf of the District a construction contract with Byron E. Talbot Contractor, Inc., Thibodaux, LA for Project No. CIP-1-14-02, 30-inch Water Main along US HWY 90 from Bayou Blue to HWY 311.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS:- 8

NAYS:- 0

ABSENT AND NOT VOTING:- 1

And the Resolution was declared adopted on this 20th day of March, 2017.

Mr. Gene Milford requested approval of Amendment No. 1 to the Engineering Contract for Project CIP-1-14-02, 30" Waterline Along La Hwy 90 from La Hwy 311 to La Hwy 316. The Amendment would reallocate unused budgeted additional services to be added to Project Representative. Additionally, the Amendment would add \$41,440.00 to Project Representative thus increasing additional services from \$309,266.69 to \$350,706.69. After discussion, it was moved by Mr. John Pizzolatto, and seconded by Mr. Chester Voisin, to approve the Amendment. Discussion ensued. Mr. Kenneth Pitre expressed his confusion in the way the Resolution and Amendment were written. The documentation does not clearly indicate an increase of \$41,440 in Additional Services. Mr. Chester Voisin expressed his displeasure with the Project Rep services. After discussion, the motion was put to a vote. The motion passed by majority with 5 Yeas (Hornsby, Mosely, Celestin, Pizzolatto, and Stoufflet) and 3 Nays (Cockerham, Voisin, Pitre) and the following Resolution was adopted:

A resolution authorizing the execution of Amendment # 1 to the Engineering Agreement for Project # CIP-1-14-02, filed for record on 4/28/14, Entry # 1452387, in the Terrebonne Parish Clerk of Court's Office, and

WHEREAS, Consolidated Waterworks District # 1 has entered into an Engineering Agreement with Milford & Associates, Inc., to perform engineering services for the project identified as "30-inch Water Transmission Main along US Hwy 90 from Bayou Blue to LA Hwy 311", Project # CIP-1-14-02, and

WHEREAS, the Owner has changed the scope of work for this project, and

WHEREAS, the Engineer, Milford & Associates, Inc., has requested a reallocation of various additional services funds and an increase the line item of Project Representative to the amount of \$273,617.44. (See attached Exhibit "H"), and

THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District # 1, does hereby authorize the duly authorized and empowered President, Al Badeaux, to execute Amendment No. 1 to the Engineering Contract with Milford & Associates, Inc., for Project No. CIP-1-14-02;

THERE WAS RECORDED:

YEAS: 5 (Hornsby, Mosely, Celestin, Pizzolatto, Stoufflet)

NAYS: 3 (Cockerham, Voisin, Pitre)

NOT VOTING: 1

ABSENT: 0

The Chairman declared the resolution adopted this 20th day March, 2017.

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to notify current Fiscal Agent Banks of the District's desire to extend the current agreements for three years to June 30, 2020. The motion was unanimously adopted.

At 7:27 P.M, there being no further business to come before the Board, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President