

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held March 18, 2019 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:	Clifton Stoufflet, President	Stephen Hornsby
	John Pizzolatto, Vice-President	Vincent Celestin
	Chester Voisin, Secretary	Bobby Cockerham
	David Mosely	Charles Brown, Sr.
		Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. John Pizzolatto, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. David Mosely, and seconded by Mr. Vincent Celestin, the minutes of February 18, 2019 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, the Financial Report for February 2019 was unanimously accepted as presented.

Mrs. Melanie Caillouet, Providence Engineering & Design, LLC, addressed the Board regarding the Annual Consulting Engineering Report. Mrs. Caillouet highlighted areas of interest in the report. She reported that one of the reasons for the report is to make sure the District is meeting Parity Income which it did for Fiscal Year Ending June 30, 2018. The Board asked Mrs. Caillouet to do a Five Year Rate Study. It was moved by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, to accept the Annual Consulting Engineering Report for year ending June 30, 2018. The motion was unanimously adopted.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Servitude documents signed 12/13/18. Preliminary drawings are complete. Permit drawings are complete and have been submitted. 95% final plans submitted to staff for review. Corps Permit received.

Mr. Walt Medley, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
As of morning of 3/11/19 contractor had completed laying the 12" waterline. Now preparing to pressure test, flush and sample for bac-t tests.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Construction progress is on schedule. Progress meeting scheduled for Monday, 3/25/19.
2. *Project No. L-1-16-02 Office Roof Replacement*
Next progress meeting will be held on Monday, 3/25/19. Approximately 95% of the roof system is in place. Fresh air and exhaust dormers to be installed this week. Work is on schedule.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows:

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge Waterline Relocation*
All work is complete. Expecting the contractor to submit for final and equalizing change order.

Mr. Jacob Prosperie, Waterworks Staff Engineer, reported as follows:

1. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
The contractor has completed all work on the interior of the tank and continues with the final coating of the exterior. The final coating is expected to be complete within the next two weeks.

Mr. Nicholas Matherne, APTM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*
Surveying complete. Currently in preliminary design, scheduled to be completed 3/29/19.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

1. *Project No. SPN H.010890 Hollywood Road Roundabout*
Contracts Executed. Survey received on 3/13/19, beginning preliminary design phase.

The following bills were presented for payment.

Providence Engineering & Design, LLC, Local Project	3,888.75
Milford & Associates, Inc., Local Project	5,295.50
D& M Tank LLC, L-6-17-02	47,502.00
Morcore Roofing, LLC, L-1-16-02	78,299.10
B.E.T. Construction, L-12-15-05	158,744.67
LA Contracting Enterprise LLC, SPN-H.008411	33,964.20
All South Consulting Engineers, LLC, CIP Project	2,855.66

It was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that conditional approval of a waterline layout be granted to PD-03-19-01 High Land Development, Phase 3, for 8” and 12” waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, to adopt the following Resolution:

A resolution providing for the acceptance of work performed by LA Contracting Enterprise, LLC, in accordance with the authorizing the Certificate of Substantial Completion for the Waterline Utility Relocation at Bayou Terrebonne Bridge LA DOTD Project No. SPN H.008411, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated October 16, 2018 with LA Contracting Enterprise, LLC, for the Waterline Utility Relocation at Bayou Terrebonne Bridge LA DOTD Project No. SPN H.008411, Terrebonne Parish, Louisiana, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Milford & Associates, Inc., recommends the acceptance of the substantial completion,

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1568830 of the records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Engineer, Milford & Associates, Inc., and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: - 8

NAYS: - 0

ABSENT AND NOT VOTING: - 1

And the Resolution was declared adopted on this the 18th day of March, 2019.

It was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, to authorize the receipt of Chemicals Bids on May 1, 2019 at 2:00 pm at the District's office. The motion was unanimously adopted.

It was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, to enter into Executive Session to discuss the following cases: 1) "Byron E. Talbot Contractor, Inc. vs. no. 180744 Consolidated Waterworks District No. 1, Lagreca Services, Inc. and The Gray Insurance Company", 32nd JDC, 2) "Nolan Carmouche vs. no. 078185 Shell Oil Company, et al", 18th JDC, and 3) "Lafourche Parish Water District No. 1 vs. no. 2018-CA-1112 Digco Utility Construction, LP and Auger Services, Inc.", Court of Appeal, First Circuit, State of Louisiana. The motion was unanimously adopted.

It was moved by John Pizzolatto, and seconded by David Mosely, to return to the regular order of business. The motion was unanimously adopted.

At 6:54 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

NOTE: Unless otherwise noted, the President abstains from all voting.