

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held February 20, 2017 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Al Badeaux, President Vincent Celestin
Clifton Stoufflet, Vice-President Kenneth Pitre
Chester Voisin, Secretary John Pizzolatto
David Mosely Bobby Cockerham

Absent : Stephen Hornsby

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Bobby Cockerham, and seconded by Mr. David Mosely, the minutes of February 6, 2017 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Vincent Celestin, the Financial Report for January 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project No. CIP-9-12-08, 8" and 12" Water Main Replacement along Willard Avenue*
Construction of this project has been completed and Engineer attended the inspection by the US EPA on Tuesday, February 14, 2017. The contractor has submitted his request for release of retainage along with the clear lien certificate.
2. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*
This project has been scheduled to receive bids by the District on Wednesday, February 22, 2017 at 2:00 pm.

Mr. Bryan Breaud, with GSE Associates, LLC, reported as follows.

1. *Project CIP-1-14-01, 36" Water Transmission Main from Schriever Water Plant Along Bayou Blue to US Hwy 90*
Contractor submitted lien bond for outstanding lien. Contractor is working this week to fix remaining punch list items.
3. *Project L-1-15-01, Waterline Replacement Under Intracoastal Waterway (Lower Bayou Blue)*
Directional drilling is complete. Contractor is scheduled to tie-in on February 15. Once tied-in line will be pressure tested and disinfected.

Mr. Gene Milford, III, Milford & Associates, Inc., reported as follows.

1. *Project No. SPN H.008411 Bayou Terrebonne Bridge (LA 660 & LA 24) Waterline Relocation*
Invoices for engineering services rendered from 2010-2016 include #016-151 for \$6,020.47 and #016-163 for \$9,866.49. District staff taking over the project. Final Report.
2. *Project CIP-1-14-02, 30" Water Transmission Line Hwy 90 From Bayou Blue to La Hwy 311*
The line is substantially complete. The contractor has several change orders that have yet to be processed. The engineer has an amendment that has yet to be processed. Submitted to the District contractor Byron E. Talbot's Change Order #2 on 1/26/16, Change Order #3 on 5/25/16 and Change Order #5 on 8/30/16. Submitted Amendment No. 1 to the Engineering Agreement on 7/11/16.

The following bills were presented for payment.

Southland Dodge, Crew Truck as per State Contract	23,333.34
Providence/GSE, LLC, CIP Projects	15,582.00
Byron Talbot Contractor, Inc., CIP-1-14-02	13,843.87

Norris and Boudreaux, LLC, CIP-9-12-08	53,069.21
SJ Louis Construction of Texas, Ltd, CIP-9-14-01	486,794.68
Providence/GSE Associates, LLC, Local Projects	776.05
IDModeling, Inc., L-12-16-04	6,263.50

It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to approve the capital improvement bills of the District for payment as presented contingent upon the payment to Norris and Boudreaux being held until punch list items are complete. The motion was unanimously adopted.

Three calls announced for public wishing to address the Board. None

Mr. Bryan Chaisson, Jr. addressed the Board regarding a high bill at 336 Caillou Boca Court. Mr. Chaisson reported that his family owns the property at 336 Caillou Boca Court. He reported that no one lives permanently on the property. There is a trailer on the property and several water spigots along the more than one mile of service line. Mr. Chaisson stated that he had a leak in June/July 2016. The leak was repaired and an adjustment was provided to him by Waterworks. His bill went back to normal but spiked in October 2016 resulting in a \$500 water bill. No leak was found but there was no explanation for the spike. After discussion, it was moved by Mr. Chester Voisin, and seconded by Mr. Bobby Cockerham, to provide a production cost adjustment to the October 2016 high bill. The motion was unanimously adopted.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. David Mosely, and seconded by Mr. Kenneth Pitre, that final approval be granted to Bayou Country Sports Park, and that the waterline be accepted into the system for maintenance and operation. The motion was unanimously adopted.

It was moved by Mr. Kenneth Pitre, and seconded by Mr. David Mosely, to adopt the following Resolution:

A resolution providing for the acceptance of work performed by Byron E. Talbot Contractor, Inc., in accordance with the authorizing the Certificate of Substantial Completion for the 30-Inch Water Main along US Hwy. 90 from Hwy. 311 to Hwy. 316, District Project No. CIP-1-14-02, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated March 30, 2015 with Byron E. Talbot Contractor, Inc., for the 30-Inch Water Main along US Hwy. 90 from Hwy. 311 to Hwy. 316, District Project No. CIP-1-14-02, Terrebonne Parish, Louisiana, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, Milford & Associates, Inc., recommends the acceptance of the substantial completion.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1477080 of the records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Engineer, Milford & Associates, Inc., and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the resolution was declared adopted on this the 20th day of February 2017.

Upon recommendation of staff, it was moved by Mr. Chester Voisin, and seconded by Mr. David Mosely, to adopt the Budget Amendments for 6/30/2017. The motion was unanimously adopted.

Mr. John Pizzolatto stated that the District's Delinquent/Disconnect procedure should be placed on the March 6, 2017 agenda for discussion.

At 6:25 P.M, there being no further business to come before the Board, it was moved by Mr. Clifton Stoufflet, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President