

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held February 17, 2020 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: David Mosely, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Charles Brown, Sr.
Clifton Stoufflet Lloyd Kern, III

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Stephen Hornsby, the minutes of February 3, 2020 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. John Pizzolatto, the Financial Report for January 2020 was unanimously accepted as presented.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project H.001498 Waterline Replacement under Company Canal*
Change Order No. 1 has been submitted for approval for a deduction of \$905.61. Also, a DOTD Change Order for the deduction in construction and the addition of DOTD Coordination to the Engineering Agreement was submitted to CWWD for further processing. The total change to the URA is a deduction of \$10,130.61. Lien Period ends on January 30, 2020. Retainage cannot be approved until CO1 approved by DOTD.

Mr. Nick Matherne, APTIM, reported for as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue*
70% through project.

Mr. Shane Guin, High Tide Consultants, Inc., reported as follows:

1. *Project No. SPN H.010890 Hollywood Road Roundabout*
Substantial Completion Inspection on 2/3/20 with minor items to be addressed. Asking for Substantial Completion from Board to begin the clear lien period. Currently working on Change Order as required for unforeseen conditions and to balance the base bid.

The following bills were presented for payment.

APTIM Environmental, Local Project	7,873.00
High Tide Consultants, LLC, Local Project	3,043.50
B&B Underground Utility Services, Inc., SPN-H.010890	12,447.63

It was moved by Mr. Chester Voisin, and seconded by Mr. Clifton Stoufflet, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. Stephen Hornsby, to adopt the following Resolution:

A resolution for the acceptance of work performed by B & B Underground Utility Services, Inc., in accordance with the Certificate of Substantial Completion for the Waterline Utility Relocation for the Hollywood Road Roundabout LA DOTD Project No. SPN-H.010890, Terrebonne Parish, Louisiana.

WHEREAS, the Consolidated Waterworks District No. 1 entered into a construction contract dated December 2, 2019 with B & B Underground Utility Services, Inc., for the Waterline Utility Relocation for Hollywood Road Roundabout LA DOTD Project No. SPN H.010890, Terrebonne Parish, Louisiana, and

WHEREAS, the work performed has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, High Tide Consultants, LLC, recommends the acceptance of the substantial completion.

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Consolidated Waterworks District No. 1, Terrebonne Parish, Louisiana, does hereby accept the work performed, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1593959 of the records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be forwarded to the Engineer, High Tide Consultants, LLC, and

BE IT FURTHER RESOLVED, that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

THERE WAS RECORDED:

YEAS: 7

NAYS: 0

ABSENT AND NOT VOTING: 2

And the Resolution was declared adopted on this the 17th day of February, 2020.

Mr. David Norman, Legal Advisor, reported that Consolidated Waterworks District No. 1 has been dismissed from the lawsuit entitled, “Nolan Carmouche vs. no. 078185 Shell Oil Company, et al”, 18th Judicial District Court. Mr. Norman advised that if there are any additional questions relative to the suit, the Board could enter into Executive Session to discuss. There were no additional questions.

At 5:44 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

NOTE: Unless otherwise noted, the President abstains from all voting.