

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held February 5, 2018 at the District's Office, 8814 Main Street, Houma Louisiana.

Present:        John Pizzolatto, Vice-President        Vincent Celestin  
                  Chester Voisin, Secretary                Kenneth Pitre  
                  David Mosely                                        Bobby Cockerham  
                  Stephen Hornsby                                 Charles Brown, Sr.

Absent :        Clifton Stoufflet, President

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Bobby Cockerham, and seconded by Mr. Stephen Hornsby, the minutes of January 22, 2018 were unanimously adopted as written.

First call announced for anyone from the public wishing to address the Board.

Mr. Chris Antee, 307 Glenhill Drive, addressed the Board relative to property he owns at 3742 Thomas Drive. Mr. Antee stated that he owns the rental property at 3742 Thomas Drive. Mr. Antee paid a meter deposit on January 25, 2018. He stated that the water was never turned on so he contacted the office. He was told that the line was pinched in June 2017 due to non-payment by his tenant. He was also told that in order to restore service, he would have to pay \$585 to restore the service connection. Mr. Antee stated that he should not be responsible for the actions of his tenants. Mr. Antee also stated that he was not made aware that the line was going to be pinched. Mrs. Monique Prosperie, Billing & Collections Manager, reported that in April 2017, the District attempted to disconnect the water service due to non-payment but there was a car on top of the meter box so personnel could not access the meter. Notification was given to the tenant and to the owner of the property that the car needed to be removed. In May 2017, Mrs. Prosperie met with Mrs. Kate Antee (Mr. Antee's wife) and explained that if the car wasn't moved, the line would be pinched, thus requiring a new service connection payment to restore service. Mrs. Antee got her husband on the phone in Mrs. Prosperie's office to let him know what was going on. During that conversation, Mr. Antee stated that he could not make the tenant move the car. Mrs. Antee went to visit with the tenant to let them know the situation. The customer (tenant) did come into the office but had no keys to the car and no money. Mrs. Prosperie phoned Mrs. Antee on June 2, 2017 to inform her that the car had not been moved and that we would proceed with pinching the line the next week. On June 7, 2017, the service connection was pinched. After discussion, it was moved by Mr. David Mosely, and seconded by Mr. Vincent Celestin, that the owner of the property, Chris Antee, must pay the \$585.00 to restore the service connection. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Charles Brown, to adopt the following Resolution:

*A resolution approving Plan Change No. 2 to revise Article 4 Contract Price in order to increase or decrease the quantities of the existing items and add new items to the original Standard Form of Agreement Between Owner and Contractor and revise Article 3. CONTRACT TIME to increase the contract time an additional eighty (80) days to accommodate the additional work, unforeseen obstructions encountered by the contractor and inclement weather requested for the Project No. CIP-9-12-06, 12" Near Gabasse Street (Site 1) Base Bid, 12" Tunnel Blvd. Extension (Site 2) Additive Alternative Bid No. 1 (Alt No. 1), 12" on Dunn Street (Site 3) Additive Alternative Bid No. 2 (Alt No. 2), 8" Near Smith Lane (Site 4) Additive Alternative Bid No. 3 (Alt. No 3), Terrebonne Parish, Louisiana.*

**WHEREAS**, the OWNER (Consolidated Waterworks District No. 1) entered into an agreement with Norris & Boudreaux Contractors, L.L.C. for the construction of the 12" Near Gabasse Street (Site 1) Base Bid, et al under a Resolution dated March 20, 2017;

**WHEREAS**, it is necessary to balance the quantities of the construction items utilized on this project, being increases or decreases and/or adding items or omitting certain items that were not utilized;

**WHEREAS**, this change order will increase the contract by \$2,246.95, and

*WHEREAS, this change order is required to increase the contract time by eighty (80) calendar days due to additional work, unforeseen obstructions encountered by the contractor and inclement weather,*

*WHEREAS, it is the recommendation of David A. Waitz Engineering and Surveying, Inc. and the OWNER's Staff that said Plan Change No. 2 be approved and accepted; and*

*NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT) hereby approves Plan Change No. 2 for a net increase of \$2,246.95 in the contract price and increase the contract time by eighty (80) additional days for the project entitled 12" Near Gabasse Street (Site 1) Base Bid, et al;*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Consolidated Waterworks District No. 1, Parish of Terrebonne, State of Louisiana (DISTRICT), that Plan Change No. 2 is hereby approved, and the President of the DISTRICT is hereby authorized and empowered to sign for and on behalf of the DISTRICT, the said Plan Change No. 2.*

*WHEREUPON the motion was put to a vote and the vote thereon was as follows:*

*YEAS: 8*

*NAYS: 0*

*ABSENT AND NOT VOTING: 1*

*And the resolution was declared adopted on this 5<sup>th</sup> day of February, 2018.*

Upon recommendation of staff, it was moved by Mr. Kenneth Pitre, and seconded by Mr. David Mosely, to adopt the Budget Amendments for 6/30/2018. The motion was unanimously adopted.

At 6:17 P.M, there being no further business to come before the Board, it was moved by Mr. Vincent Celestin, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

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Secretary

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President

\*NOTE: Unless otherwise noted, the President abstains from all voting.