

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held January 22, 2018 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Clifton Stoufflet, President Stephen Hornsby
John Pizzolatto, Vice-President Vincent Celestin
Chester Voisin, Secretary Kenneth Pitre
David Mosely Bobby Cockerham
Charles Brown, Sr.

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Charles Brown, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. David Mosely, the minutes of January 8, 2018 were unanimously adopted as written.

Upon motion by Mr. Chester Voisin, and seconded by Mr. Kenneth Pitre, the Financial Report for December 2017 was unanimously accepted as presented.

Mr. David Waitz, with Waitz Engineering & Surveying, Inc., reported as follows:

1. *Project CIP-9-12-06, 12" Tunnel Blvd. Extension, 12" Mains on Liberty and Gabasse, and 8" Tie-in to Smith Lane*
Substantial Completion inspection was performed on December 14. The Certificate of Substantial Completion with attached Punch List was accepted by the Board on Monday, January 8, and will be recorded with the Clerk's office to commence the 45 day clear lien period. We have prepared Change Order No. 2 to balance the project quantities and it is currently being reviewed by the Contractor.
2. *Project L-6-17-02 Tank Painting – Bayou Black Water Tank*
The District has authorized a boundary survey of the tower site in order to establish the rights-of-way and boundaries of the property. The drawings will be completed once we have this information and can establish the location for the fencing on the property.

Mr. Clark Capone, All South Consulting Engineers, LLC, reported as follows:

1. *Project CIP-9-16-04, Waterline Replacement Along Bayou Blue Road, Bourg*
Staff review of preliminary plans held 12/19/17. All South is in the process of addressing review comments.

Mr. Bryan Breaud, Providence Engineering & Design LLC, reported as follows:

1. *Project L-9-15-04 Waterline Replacement in Montegut*
Study and report phase is complete. We are working on final design.

Mr. Houston Lirette, Architect, reported as follows:

1. *Project No. L-12-15-05 Office Renovation, Phase II*
Phase II Renovations are on hold pending decision regarding new HVAC system and roof retrofit.
2. *Project No. L-1-16-02 Office Roof Replacement*
Evaluation and energy analysis in progress for new HVAC system.

The following bills were presented for payment.

Southland Dodge, Crew Cab as per State Contract	22,817.20
All South Consulting Engineers LLC, CIP Project	18,174.26
Norris & Boudreaux, LLC, CIP-9-12-06	42,788.76
Providence Engineering & Design, LLC, Local Project	6,095.00
Houston Lirette, Architect, Local Project	10,190.09
Corona Environmental Consulting LLC, Local Project	8,395.00
Eurofins Eaton Analytical, Inc., Local Project	3,428.00

It was moved by Mr. Chester Voisin, and seconded by Mr. Stephen Hornsby, to approve the capital improvement bills of the District for payment as presented. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

Mr. Michael Sobert, General Manager, reported that the District was able to negotiate more reasonable rates with Norris & Boudreaux, LLC for the Labor & Equipment Contract. Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, to award the 2018 Labor & Equipment Contract to Norris & Boudreaux, LLC as per the negotiated rates. The motion was unanimously adopted.

It was moved by Mr. David Mosely, and seconded by Mr. Stephen Hornsby, to authorize one (1) employee to attend the VT SCADA Training/Conference February 5-9, 2018 in Orlando, FL. The motion was unanimously adopted.

It was moved by Mr. David Mosely, and seconded by Mr. Stephen Hornsby, to enter into Executive Session to discuss the case entitled “Consolidated Waterworks District No. 1 of the Parish of Terrebonne vs. no. 175886 Weeks Marine, Inc.”, 32nd Judicial District Court. The motion was unanimously adopted.

It was moved by Mr. Stephen Hornsby, and seconded by Mr. Vincent Celestin, to return to the regular order of business. The motion was unanimously adopted.

At 6:26 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. David Mosely, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President

*NOTE: Unless otherwise noted, the President abstains from all voting.