

Minutes of the Second Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held January 19, 2021 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin
 John Pizzolatto, Vice-President Charles Brown, Sr.
 Clifton Stoufflet, Secretary Teri Chatagnier
 Stephen Hornsby Wilbert Thomas

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Vincent Celestin, followed by the Pledge of Allegiance and Roll Call.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Stephen Hornsby, the minutes of January 4, 2021 were unanimously adopted as written.

Upon motion by Mr. John Pizzolatto, and seconded by Mr. Charles Brown, the Financial Reports for December 2020 were unanimously accepted as presented.

Mr. Kevin DeZarn, APTIM, reported as follows:

1. *Project No. L-4-17-01 Replace Water Mains Along Palm Avenue (APTIM)*
 TPCG has submitted invoices for damage to sewer lines. Contractor has communicated with TPCG and they've agreed to work out this issue themselves. Contractor will provide a Clear Lien Certificate to Waterworks. Engineer recommends release of remainder of retainage. Upon recommendation of staff, it was moved by Mr. Charles Brown, and seconded by Mr. Clifton Stoufflet, to release the remainder of the retainage to the Contractor. The motion was unanimously adopted.

Mr. David Waitz, Waitz Engineering & Surveying, Inc., reported as follows

1. *Project No. CIP-9-18-03 Effluent Line – Schriever Water Treatment Plant to Bayou Lafourche (David Waitz Engineering)*
 We are working on obtaining necessary rights-of-way.

Mr. Clark Capone, All South Consulting Engineers, reported as follows:

1. *Project No. L-6-20-02 Waterline Extension Along Bayou Country Parkway and Valhi Blvd.*
 TPCW and legal working on ROW acquisition. Both landowners have agreed to the terms of the right-of-way acquisition. Expect to have signed documents within a week. Plans and specs are undergoing final internal QA/QC.

Mr. Shane Guin, High Tide Consultants, LLC, reported as follows:

1. *Project No. L-7-20-04 Montegut Waterline Replacement.*
 Survey work has been completed and we expect to receive preliminary info the week of 1/18-1/22. We will then prepare a preliminary routing plan for submittal to staff for review.

There are no capital improvement bills to pay at this meeting.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Stephen Hornsby, and seconded by Mr. Vincent Celestin, that conditional approval of a waterline layout be granted to PD-9-20-01 Adley Oaks Subdivision, Phase A, for a combination of 12", 10" and 8" waterlines and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

Mr. Stephen Hornsby, Engineering Committee Chairman, reported that a committee meeting was held at 5:00 pm this date to discuss the proposed Cross Connection Control Policy. After discussion

of same, the committee decided to table the adoption of the policy until more information is obtained from staff.

Mrs. Mary Trahan, Operations Manager, made a presentation to the Board relative to Waterworks' Operations and Asset Management.

At 6:26 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Clifton Stoufflet, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President