

Minutes of the First Monthly Meeting of the Board of Commissioners of Consolidated Waterworks District No. 1, held January 4, 2021 at the District's Office, 8814 Main Street, Houma Louisiana.

Present: Chester Voisin, President Vincent Celestin
 John Pizzolatto, Vice-President Charles Brown, Sr.
 Clifton Stoufflet, Secretary Teri Chatagnier
 Stephen Hornsby Wilbert Thomas

Absent: Richard Bazet, Jr.

There being a quorum present the meeting was called to order at 5:30 P.M., pursuant to proper notice in writing to each Board Member and posted in the manner required by law.

The meeting opened with a prayer led by Mr. Clifton Stoufflet, followed by the Pledge of Allegiance and Roll Call.

The Board accepted a letter of Resignation from Mr. Richard Bazet, Commissioner.

Upon motion by Mr. Vincent Celestin, and seconded by Mr. Charles Brown, the minutes of December 21, 2020 were unanimously adopted as written.

Mr. Dan Toepfer, Audit Director for Bourgeois Bennett presented the Audit Report of Consolidated Waterworks District No. 1 for fiscal year ending June 30, 2020. Mr. Toepfer briefly went over the financial statements. No findings were discovered through the audit process. It was moved by Mr. Vincent Celestin, and seconded by Mr. Wilbert Thomas, to accept the Audit Report for FYE June 30, 2020. The motion was unanimously adopted.

Three calls were announced for anyone from the public wishing to address the Board. None.

At the request of the Project Engineer and upon recommendation by Staff, it was moved by Mr. Vincent Celestin, and seconded by Mr. Wilbert Thomas, that conditional approval of a waterline layout be granted to PD-10-19-07 UAS Complex, for an 8" waterline and fire hydrant according to the subdivision policy. The motion was unanimously adopted.

It was moved by Mr. Clifton Stoufflet, and seconded by Mr. Stephen Hornsby, to ratify staff's approval of partial final payment to Shaw Construction Services, LLC for Project L-4-17-01 Replace Water Mains Along Palm Avenue. The motion was unanimously adopted.

Upon recommendation of staff, it was moved by Mr. John Pizzolatto, and seconded by Ms. Teri Chatagnier, to authorize the advertisement to receive bids for Materials for Lefort Canal Raw Water Pump Station Repairs on January 20, 2021 at 2:00 pm at the District's office. The motion was unanimously adopted.

Discussion ensued relative to the potential implementation of New Connection Fees.

Mr. Michael Sobert, General Manager, reported on the possibility of entering a contract for routine dredging of the raw water reservoir at the Schriever Plant. Mr. Sobert advised that he has been in contact with a contractor who performed work for the District in the past and is willing to dredge the reservoir. After discussion, Mr. Sobert was directed to proceed with negotiations with the contractor and report back to the Board on the results and before a contract is executed.

Mr. Sobert advised that the District is making progress with the Cross Connection/Backflow Preventer Program. A notice to customers outlining the law and what to expect in the future will be distributed in the January water bills. A copy was given to each Board member for review.

At 6:53 P.M, there being no further business to come before the Board, it was moved by Mr. John Pizzolatto, and seconded by Mr. Vincent Celestin, that this meeting adjourn. The motion was unanimously adopted.

Secretary

President